2027
STUDENT HANDBOOK

WYNDHAM VETDSS CLUSTER
VET DELIVERED TO SECONDARY STUDENTS (VETDSS)



Version Date:

24 November 2026

WYNBAY
LOCAL LEARNING & EMPLOYMENT NETWORK

THE EDUCATION STATE

VICTORIA State Government | Education and Training

WYNDHAM VETis CLUSTER

Wyndham VETDSS Cluster arrangement is founded on a spirit of co-operation between schools and with the purpose of providing a wider breadth of learning opportunities for students.

Participating Member Schools:

1. Al-Taqwa College
2. Bemin Secondary College
3. Christway College
4. Good News Lutheran College
5. Heathdale Christian College
6. Hoppers Crossing Secondary College
7. Islamic College of Melbourne
8. Jennings Street School
9. Julia Gillard Community College
10. Manor Lakes P-12 College
11. MacKillop College Werribee
12. Tarneit Secondary College
13. The Grange P-12 College
14. Thomas Carr College
15. Warringa Park School
16. Werribee Secondary College
17. Wyndham Central College

PLEASE REFER ALL YOUR QUESTIONS IN THE FIRST INSTANCE TO YOUR HOME SCHOOL VET COORDINATOR

For more information please contact:
Stefan Colosimo
VDSS Cluster Manager
Mob: 0477 179 000
Email: stefan@wynbayllen.org.au

Privacy notice

When a student applies for a VET course, the student's school (Home School) will assist the relevant external provider (which includes a Delivery School and/or Registered Training Organisation (RTO)) with collecting student information for the purposes of assessing the application and placement of the students in VETDSS courses. The Home School's career advisor or VET coordinator will also work together with students to upload their application information into a secure online portal managed by the WynBay Local Learning Education Network, which is funded by the Victorian government.

When a student is accepted into a VET course, the Home School may assist the relevant external provider with collecting necessary student personal and health information needed for enrolment with the external provider, supporting students' educational, social and wellbeing needs, medical emergencies and other purposes stated in the Schools' Privacy Policy.

Once the student is accepted into the course, in order to ensure the safety and wellbeing of students and others, the school may also share necessary student information such as emergency contacts, health plans, foreseeable risks, or reasonable adjustments that it holds with the chosen VET course external provider (which includes the RTO and Delivery School) and where permitted by law.

If you have questions or wish to request access to the information, please contact your Home School's VET Coordinator. For more information about how government schools handle student and parent information, please see:
https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx

TABLE OF CONTENTS

WHAT IS VET DELIVERED TO SECONDARY STUDENTS PROGRAM (VETDSS)? 4
GENERAL VETDSS PROGRAM INFORMATION 7
WHAT IS A STRUCTURED WORKPLACE LEARNING (SWL)? 8
SCHOOL TO WORK STATEWIDE PORTAL 10
CERTIFICATE II IN AGRICULTURE 12
CERTIFICATE III IN ALLIED HEALTH ASSISTANCE (PARTIAL COMPLETION) 14
CERTIFICATE II IN ANIMAL CARE 16
CERTIFICATE II IN APPAREL, FASHION AND TEXTILES 18
CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL) 20
CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL) "SUPPORTED PROGRAM" 22
CERTIFICATE I IN BAKING "SUPPORTED PROGRAM" – NOT RUNNING IN 2027 24
CERTIFICATE III IN BEAUTY SERVICES (PARTIAL COMPLETION) 26
CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (BRICKLAYING) (PARTIAL COMPLETION) 28
CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY) (PARTIAL COMPLETION) 30
CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY) (PARTIAL COMPLETION) [VICTORIA UNIVERSITY] 32
CERTIFICATE III IN BUSINESS 34
CERTIFICATE III IN CHRISTIAN MINISTRY AND THEOLOGY 36
CERTIFICATE II IN CIVIL CONSTRUCTION 38
CERTIFICATE III IN COMMUNITY SERVICES (PARTIAL COMPLETION) 40
CERTIFICATE II IN CONSERVATION AND ECOSYSTEM MANAGEMENT / HORTICULTURE "SUPPORTED PROGRAM" 42
CERTIFICATE II IN COOKERY 44
CERTIFICATE III IN DANCE (PARTIAL COMPLETION) 46
CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE (PARTIAL COMPLETION) 48
CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) 50
CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) [VICTORIA UNIVERSITY] 52
CERTIFICATE III IN EMERGING TECHNOLOGIES 54
CERTIFICATE II IN ENGINEERING STUDIES 56
CERTIFICATE III HEALTH SERVICES ASSISTANCE (PARTIAL COMPLETION) 58
CERTIFICATE II IN HORTICULTURE 60
CERTIFICATE II IN HOSPITALITY & CERTIFICATE II IN COOKERY [DUAL PROGRAM] 62
CERTIFICATE III IN INFORMATION TECHNOLOGY 64
CERTIFICATE III IN MUSIC (PERFORMANCE) – NOT RUNNING IN 2027 66
CERTIFICATE III IN MUSIC (SOUND PRODUCTION) 68
CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP) (PARTIAL COMPLETION) 70
CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP) [VICTORIA UNIVERSITY] 72
CERTIFICATE III IN SCREEN AND MEDIA – NOT RUNNING IN 2027 74
CERTIFICATE II IN SPORT & RECREATION & CERTIFICATE III IN SPORT, AQUATICS AND RECREATION [DUAL PROGRAM] 76
CERTIFICATE I IN TRANSITION EDUCATION (PARTIAL COMPLETION) – NOT RUNNING IN 2027 78
CERTIFICATE III IN VISUAL ARTS 80
VET CAREER VIDEOS 82
VET PROGRAMS FLYERS 83

WHAT IS VET DELIVERED TO SECONDARY STUDENTS PROGRAM (VETDSS)?

Vocational Education and Training (VET) programs delivered to secondary school students are designed to expand opportunities and pathways for students and improve educational outcomes in line with the Victorian Government's objective to increase the number of young people completing Year 12 or equivalent. The skills you learn relate to a career pathway, so can apply them at work or in further education and training. You can add a VET course or certificate to your studies while you're at school.

Students can include VET in the new VCE Vocational Major (VCE VM) and Victorian Pathways Certificate (VPC).

Incorporating VET in your VCE or VCE Vocational Major

VET can play an important role in senior secondary schooling. When you add VET to your VCE or VCE VM studies you gain practical skills in an industry you are interested in.

VET courses:

- provide a nationally recognised qualification in a specific industry, or provide credit towards one contribute towards the completion of your VCE
- allow you to study through School-Based Apprenticeships and Traineeships, which are often paid positions.

VET programs in the VCE and VCE Vocational Major:
There are a range of VET programs that you can select as part of your VCE or VCE Vocational Major. Please ask your school VET Coordinator or Careers Counsellor about the VET programs your school offers.

Combining VET with your Victorian Pathways Certificate (VPC)

VET plays an important role in the later years of secondary school. Adding VET to your Victorian Pathways Certificate (VPC) gives you practical work-related skills in a specific industry.

VET courses:

- Provide a nationally recognised qualification in a specific industry, or credit towards one.
- Contribute towards the completion of your VCE.
- Allow study through a School-Based Apprenticeships and Traineeships. These are often paid positions.

Talk to your school about how you can combine VET studies with your VPC.

Apprenticeships and traineeships at school

Your VCE or VCE Vocational Major can also include an apprenticeship or traineeship. You can also combine an apprenticeship or traineeship with your VPC. Starting an apprenticeship or traineeship while at school means you can get paid on-the-job training that leads to a qualification. School-based apprenticeships and traineeships give you the confidence and vocational skills that employers need.

VET credit in VCE, including the VM and the VPC

Students gain credit into their VCE, including the VM, and the VPC by undertaking:

- VCE VET programs that have been developed by the VCAA in consultation with stakeholders including industry. Information regarding the VCE credit available in each VCE VET program is published on the individual VCE VET program pages on this website.
- approved apprenticeships and traineeships that are in the same industry areas as designated VCE VET programs
- other VET qualifications, which provide credit into the VCE through block credit recognition

VET credit towards the VCE, including the VM

VET credit towards the VCE, including the VM:

- Students can accrue VCE credit achieved through multiple VET qualifications at Certificate II level or above, up to a maximum of 180 nominal hours of completed units of competency (UoCs). This will give students two VCE units towards the VCE / VCE VM.
- Students who complete 180 nominal hours of UoCs in a certificate II or above, then move into another certificate III or above in the same industry* will accrue VCE credit at Unit 3–4 level for the next 180 nominal hours of completed UoCs.
- Students who complete 180 nominal hours of UoCs in a certificate II or above, receiving VCE Units 1 and 2 credit, and then enrol in an approved apprenticeship or traineeship will accumulate VCE credit from the apprenticeship/traineeship in the following order: Units 3, 4, 1, 2, 3, 4.

For example, a student completes 180 nominal hours of training in Certificate II in Kitchen Operations and receives VCE VET Hospitality Unit 1 and 2. The student then decides to move into a Certificate III in Carpentry SBAT. For their next 180 hours of training, they will receive VCE Units 3 and 4. Each additional 90 nominal hours of training would accrue VCE credit in the following order: Units 1, 2, 3, 4.

This policy applies to:

- all SBATs in certificates III or above
- certificate II traineeships that are in the same industry* as VCE VET programs drawn from certificate II qualifications that provide VCE Units 1–4 credit (typically trade pathways or pre-apprenticeship qualifications).

* Qualifications deemed to be in the same industry for VCE credit purposes are determined based on their Training Package Industry Code (e.g. BSB, SIT, AUR, etc.)

VET credit towards the VPC

Students will gain VET credit into the VPC in the following way:

- 90 nominal hours-worth of completed UoCs from a certificate I qualification or above will provide one credit towards the VPC.
- Students can accrue credit across multiple VET qualifications, up to a maximum of 180 hours. This will give students two units towards the VPC.

VET QUALIFICATIONS

Schools can offer senior secondary students VET qualifications selected from the range of industry areas approved by the VCAA.

Successful completion of VET in the VCE VM or VPC can provide students with:

- a VCE (including the VM), a VPC certificate issued by the VCAA, and a VET certificate issued by a registered training organisation (RTO)
- two statements of results issued by the VCAA giving details of units completed in the VCE, VCE VM or VPC and UoCs completed in the VET qualification
- an enhanced ATAR, which can improve access to further education
- pathways into employment and/or further VET qualifications or training
- workplace experience gained through structured workplace learning.

Students value VET because it:

- allows them to combine general and vocational studies which for many, provides a practical focus in a range of industry areas
- provides direct experience of business and industry
- enables them to explore training in areas that will enhance their pathway choices.

Employers value VET because it:

- contributes to the development of entry level skills for their industry
- provides students with a practical and focused introduction to workplace requirements
- enhances the employability of students
- enables industry to contribute to educational programs in schools
- enables industry to participate in local community networks.

More information:

- Find out about the VCE VM curriculum.
- Find out more about the VCE VM professional learning available for providers.

Source:
Victorian Government's Your World. Your VCE webpage: https://www.vic.gov.au/vce
Victorian Curriculum and Assessment Authority (VCAA): https://www.vcaa.vic.edu.au/curriculum/vet/how-vet-works

VETDSS ASSESSMENT PLANS

Courses delivered in the cluster that are relevant to VCE scored assessment are:

- HLT33021 ALLIED HEALTH ASSISTANCE
- BSB30120 BUSINESS
- CHC32015 COMMUNITY SERVICES
- SIT20421 COOKERY
- CUA30120 DANCE
- 22632VIC ENGINEERING STUDIES
- ICT30120 INFORMATION TECHNOLOGY
- CUA30920 MUSIC (PERFORMANCE)
- CUA30920 MUSIC (SOUND PRODUCTION)
- CUA31020 SCREEN AND MEDIA
- SIS30122 SPORT, AQUATICS AND RECREATION

For details of the score assessment please see the Assessment Plans document.

GENERAL VETDSS PROGRAM INFORMATION

TRAVEL ARRANGEMENTS

Some students will be required to travel independently to and from the venue of the course they have chosen. Wednesday is the agreed VETDSS delivery time in the Wyndham VETDSS Cluster. There will be a cluster bus provided on Wednesday. It travels to all the schools in Wyndham Cluster (bus times will be provided at the start of 2027).

When VET classes have finished for the day, all students must leave the HOST school's premises in a swift and timely manner.

STUDENT BEHAVIOUR AND SAFETY INCIDENTS

Students will abide by the teacher's rules and the rules of the HOST School whenever they are on site. This includes meeting Occupational Health and Safety Requirements in and out of the classroom. Attitude and behaviour are to be of the expected standard.

Breaches of safety or serious offences will require students to be sent out of class. The HOST school VET Coordinator /RTO must communicate this by writing and phone to the HOME and HOST SCHOOL VET Coordinator where applicable on the day of the incident.

All incidents that occur relating to a student's behaviour must be escalated to Stefan Colosimo (WynBay LLEN - VDSS Cluster Manager) on the day of the incident so a course of action can be negotiated by all parties. All correspondence by all parties should be in writing. The action that might occur depending on the severity of the student's behaviour could result in a warning or a meeting between the Home School VET Coordinator, HOST school VET Coordinator, a parent, and the student.

A review of the student's continued participation in VET will be considered. Serious breaches in behaviour can result in an exclusion from VET.

DRESS CODE

Students are required to wear their Home School uniform when attending VET programs at delivery schools within the cluster. If attending University or TAFE students must comply with University / TAFE requirements. When students are completing a practical subject, students must bring their required safety or work clothes to the class and change once they have entered the school/venue.
Students are not required to wear school uniform on SWL.

Please note if any student studying a trade arrives at their VET class without their correct clothing, they will be asked to leave class immediately. The HOME school VET Coordinator must be called when a student is asked to leave a VET class.

VET EXCURSIONS

Students are required to attend any course-organised excursions which run at various venues and only need an informative notice of excursions throughout the year. Attendance for excursions, if they differ from the scheduled VET days, depends on the specific arrangement made between the school and the training provider, and must comply with any Department of Education policies. Where practical, Host schools should try to arrange excursions during scheduled VET days/class.

STUDENTS ABSENCES

Students are permitted a maximum of 2 absences per semester or 4 for the year. An additional 2 approved absences will be allowed per year for school camps, excursions etc. Any more absences may result in the student not satisfactorily completing the units/modules. Students need to notify their VET Co-ordinators, trainers and/or the workplace in advance.

STUDENT CHARGES FOR VET

Please be aware that there is a student charge for all VET programs. VET programs can be very expensive and so the cost of the program should be considered carefully before selecting a VET. Please see your VET Co-ordinator for charges for 2027. Please be aware that there is no REFUND if you do not withdraw from the VET program before the withdrawal Census date. Please see your VET Co-ordinator for details about withdrawing.

MINIMUM CLASS SIZES AND CHANGES TO PROGRAMS

Please be aware that if numbers are insufficient to meet a minimum class size the VET program will be withdrawn. Please note the following arrangements and course outlines are subject to change. Courses delivered at different sites may include modules which vary from the sample course outline included in this booklet.
Students will be notified of changes prior to course commencement.

WHAT IS A STRUCTURED WORKPLACE LEARNING (SWL)?

- Structured workplace learning provides students with the opportunity to integrate on-the-job experience with secondary study as part of the Victorian Certificate of Education (VCE), the VCE Vocational Major or the Victorian Pathways Certificate.
- Schools must implement this policy and follow the guidance on the Guidance tab, when planning for and conducting structured workplace learning arrangements, to ensure compliance with legislation.
- Principals may nominate other school-based staff to authorise structured workplace learning placements. Refer to Roles and responsibilities for more information.

Structured workplace learning provides students with the opportunity to:

- integrate practical on-the-job experience and learning in workplaces with nationally recognised Vocational Education and Training (VET) undertaken as part of the VCE, the VCE Vocational Major or the Victorian Pathways Certificate
- undertake work placement to complement an applied learning program as part of the VCE Vocational Major or the Victorian Pathways Certificate
- demonstrate the practical application of work-related skills as part of VCE Industry and Enterprise.

Structured workplace learning provides the opportunity for:

- enhanced skill development
- practical application of industry knowledge
- assessment of units of competency
- achievement of some learning outcomes
- enhanced employment opportunities.

Structured workplace learning arrangements

All structured workplace learning arrangements must comply with Ministerial Order 1412 – Structured Workplace Learning Arrangements (PDF).

The department's comprehensive guidance, on the Guidance tab, supports schools to comply with their obligations under Ministerial Order 1412.

Structured workplace learning arrangement form

The Structured workplace learning arrangement form must be completed and signed before the structured workplace learning commences. It must be signed by:

- the employer
- the student
- the parent/carer of the student – if the student is under 18 years of age
- the principal or nominated person – the principal may nominate a person or a member of a class of persons (nominated person), for example, assistant principals, teachers or education support staff employed by the school, to perform the powers and functions of the principal which relate to structured workplace learning. The principal must ensure that nominated persons have the required knowledge and understanding of obligations in the Education and Training Reform Act 2006 (Vic) and Ministerial Order 1412 (PDF) relating to structured workplace learning arrangements. More detail on the provision of principal nomination for SWL can be found in the guidance chapter, Roles and responsibilities.

Government school users can access the form on the dedicated Work-Based Learning Application (WBL App). Refer to the guidance chapter, Structured workplace learning arrangement form on the Guidance tab for further details.

The department's Structured workplace learning travel and accommodation form (PDF) must be used if:

- it is proposed that the student may need to undertake vehicle travel with their employer and/or supervisor during the arrangement, including travel to-or-from the workplace
- the student is required to stay in accommodation other than their normal place of residence while undertaking structured workplace learning.

This form must be signed by:

- for travel – both the employer and the parent/carer – or the student if they are aged 18 years or over
- for accommodation – the parent/carer – or the student if they are aged 18 years or over.

Government school users can access this form via the WBL App. Refer to Travel and accommodation arrangements on the Guidance tab for further information about this form and how it can be accessed.

Work-Based Learning Application

The Work-Based Learning Application (WBL App) enables government schools to digitally coordinate and process structured workplace learning arrangements. This includes the creation and management of digital arrangement forms.

Refer to the Work-Based Learning Application on the Guidance tab for further details.

Occupational health and safety

Principals or nominated persons must be satisfied that a student is either undertaking or has completed

occupational health and safety (OHS) training prior to commencing structured workplace learning as follows:

- where a student is undertaking structured workplace learning as part of a VET program within the VCE including the VCE Vocational Major, or the Victorian Pathways Certificate – the principal or nominated person must be satisfied that the student is undertaking, or has completed the OHS training unit of competency within the VET program
- where a student is undertaking structured workplace learning which is not related to their VET program within the VCE including the VCE Vocational Major, or the Victorian Pathways Certificate – the principal or nominated person must be satisfied that the student has completed an OHS program required by the department as follows:
    - if the student is undertaking VCE Industry and Enterprise – they must complete safe@work
    - if the student is undertaking structured workplace learning to complement an applied learning program as part of the VCE Vocational Major or the Victorian Pathways Certificate – they must complete safe@work.

Child Safe Standards

All Victorian schools are required to comply with the Child Safe Standards to ensure they are well prepared to keep children and young people safe and protect them from abuse. Ministerial Order 1359 – Implementing the Child Safe Standards – Managing the risk of child abuse in schools PDF) provides the framework for child safety in schools. The Child Safe Standards require schools to put in place systems and processes to help prevent harm to students in all school environments, including workplace learning environments where students undertake:

- work experience
- structured workplace learning
- school community work/volunteering
- and school-based apprenticeships and traineeships.

For more information, visit:

- Child Safe Standards
- PROTECT website

Refer to Student safety and wellbeing for more guidance and helpful fact sheets on implementing Child Safe Standards in structured workplace learning placements.

Contacts

For assistance with queries relating to structured workplace learning, please contact the relevant organisation as outlined below.

For government schools

School Industry Engagement, Strategy and Secondary School Reform
at: work.based.learning@education.vic.gov.au

For Catholic schools

Contact the relevant Diocese representative:

- Carmel Clark
  Ballarat Catholic Education
  pathways@dobcel.catholic.edu.au
- Jenny Wilson
  Melbourne Archdiocese Catholic Schools
  pathways@macs.vic.edu.au
- Sam Franzi
  Sale Catholic Education
  pathways@doscel.catholic.edu.au
- Barry Norton
  Catholic Education Sandhurst
  pathways@ceosand.catholic.edu.au

For independent schools

Maria Floudiotis
Independent Schools Victoria
maria.floudiotis@is.vic.edu.au
enquiries@is.vic.edu.au
Phone: 03 9825 7200

Related policies

- School Based Apprenticeships and Traineeships
- School Community Work
- Vocational Education and Training Delivered to School Students
- Work Experience

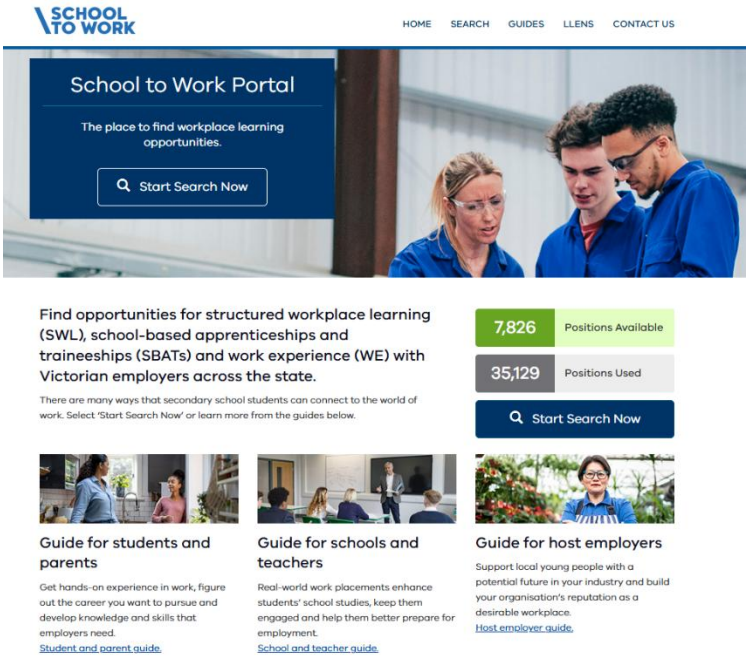
Relevant legislation

- Education and Training Reform Act 2006 (Vic)
- Ministerial Order 1412 – Structured Workplace Learning Arrangements (PDF)
- Ministerial Order 1472 – Structured Workplace Learning and Work Experience Arrangements (PDF)
- Ministerial Order 1359 – Implementing the Child Safe Standards – Managing the risk of child abuse in school (PDF).

Source:

- https://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/SWLRforVET/Pages/Index.aspx
- https://www2.education.vic.gov.au/pal/structured-workplace-learning/guidance/structured-workplace-learning-arrangement-form

SCHOOL TO WORK STATEWIDE PORTAL



The Department has established the School to Work Portal — a website which provides students and teachers with a single, easy to navigate, information and referral point for structured workplace learning opportunities offered by a diverse range of employers.

Searching on the portal can be done by:

- location
- Industry, or
- VET certificate

WynBay LLEN is funded to deliver the S2W Program and facilitate student access to work-based learning placements tailored to local priorities and employment opportunities in Wyndham and Hobsons Bay. We have contacts with employers in automotive, building and construction, electro-technology and other sectors.

If you are a student or teacher looking for structured workplace learning opportunities, visit the School to Work Portal:

http://www.workplacements.education.vic.gov.au/

Workplace Learning Record resources:
https://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/SWLRforVET/Pages/WLRResources.aspx



2027 VETDSS PROGRAMS

*Commencement of program will be dependent on adequate student numbers for enrolment and funding.

*Programs and units of competency are subject to change prior to commencement.

FEES AND APPLICATION:

Contact the HOME SCHOOL VET COORDINATOR

COURSE CODE: AHC20122

CERTIFICATE II IN AGRICULTURE

NOTE: Based on demand students who choose Agriculture may be combined with the Horticulture class and complete Agriculture-specific electives.

Program Description

Certificate II is regarded as an entry-level course. This qualification provides a general vocational outcome in agriculture. The qualification enables individuals to select a livestock production or cropping context as a job focus or, in the case of mixed farming enterprises, both. A farm tradesperson is an experienced farmhand and is likely to be involved in co-ordinating a wide range of agricultural operations. Work undertaken as a farm tradesperson will depend on the type of farm production carried out, and includes:

- planting and harvesting crops
- implementing animal and crop husbandry practices
- servicing and repairing farm equipment and
- machinery
- designing and constructing fencing
- loading and unloading livestock
- installing and maintaining farm water supplies and irrigation systems

Contribution to VCE / VCE VM & VPC

These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	AHC20122
CERTIFICATE NAME	Certificate II in Agriculture
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	21316
RTO NAME	ACAH
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Click here to watch: VET Agriculture - GET VET (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	WERRIBEE PARK 25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Offered in 2028
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1 [2027] ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCIRG221	Assist with pressurised irrigation operations	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
RIISAM203E	Use hand and power tools	20	N
AHCPHT215	Plant horticultural crops	25	N
AHCMOM216	Operate side by side utility vehicles	25	N

YEAR 2 [2025]

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCPMG201	Treat weeds	30	N
AHCPMG202	Treat plant pest, diseases and disorders	30	N
AHCPCM204	Recognise plants	30	N
AHCSOL203	Assist with soil or growing media sampling and testing	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCPLY303	Maintain health and welfare of poultry	25	N
AHCWRK212	Work effectively in the industry	25	N
AHCWRK213	Participate in workplace communications	25	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: HLT33021

CERTIFICATE III IN ALLIED HEALTH ASSISTANCE (PARTIAL COMPLETION)

Program Description
Certificate III in Allied Health Assistance provides students with the knowledge and skills that will enhance their employment prospects in the Health industry. These qualifications cover workers who provide assistance to allied health professionals and other health professionals with the care of clients.

Pathways / Career Opportunities
Upon successful completion of the Certificate III in Allied Health Assistance you will be prepared for further training to establish your career in a range of health fields. This course has pathways, and possible credit into further study in allied health, remedial massage and nursing.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Holiday Training (may be subject to change)
Holiday Training may be expected for this course and will be confirmed at a later date.

Program Requirements
This course requires you to obtain a Working with Children Check. If you already have this check it is a great benefit! You MUST email vetinschools@gordontafe.edu.au a copy of the check.

Additional SWL Information
The National Training Package rules require completion of 120 hours of clinical placement (HLT33021). The units selected in The Gordon's VETDSS Health Program **do not** contain mandated work or clinical placement requirements. Therefore, placement is not mandatory. Undertaking Structured Workplace Learning is strongly recommended as it is for all VCE VET programs.

COURSE CODE	HLT33021
CERTIFICATE NAME	Certificate III in Allied Health Assistance (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**VCAA Requirements:** The VCAA has determined that Structured Workplace Learning (SWL) is an appropriate and valuable component of all VCE VET programs. The VCAA mandates SWL under the following situations: • where a period of work placement is mandated for the award of the qualification • where the assessment conditions from a UoC contain a statement regarding the requirement to demonstrate skills in a workplace. **See Additional SWL Information**
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 9:30am – 12:30pm **PM:** 1:30pm – 4:30pm
HOST SCHOOL - LOCATION	THE GORDON – WERRIBEE WATTON CAMPUS 24 Watton Street, Werribee
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday **AM:** 9:30am – 12:30pm **PM:** 1:30pm – 4:30pm **(2x Classes)**
HOST SCHOOL - LOCATION	THE GORDON – WERRIBEE WATTON CAMPUS 24 Watton Street, Werribee

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTWHS001	Participate in workplace health and safety	20	N
CHCCOM005	Communicate and work effectively in health or community services	30	N
BSBPEF301	Organise personal work priorities	30	N
HLTINF006	Apply basic principles and practices of infection prevention and control	35	N
CHCCCS002	Assist with movement	25	N
CHCDIV001	Work with diverse people	40	N
CHCCCS020	Respond effectively to behaviours of concern	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBMED301	Interpret and apply medical terminology appropriately	60	Y
HLTAAP001	Recognise healthy body systems	70	Y
HLTHPS001	Take clinical measurements	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: ACM20121

CERTIFICATE II IN ANIMAL CARE

Program Description
This program provides training and skill development for the achievement of competencies in areas such as occupational health and safety, animal care, veterinary clinic duties, handling of animals and communication skills.

Pathways / Career Opportunities
Successful completion of this program will provide participants with access to a range of entry-level employment opportunities in veterinary clinics, animal shelters, pet shops, companion animal services, or animal training services. This course is also the preferred prerequisite to continue study in ACM30110 Certificate III in Animal Studies.
Major areas of study include:
- Working in the animal care industry
- Assisting with general care of animals
- First aid for animals.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

COURSE CODE	ACM20121
CERTIFICATE NAME	Certificate II In Animal Care
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Click here to watch: Animal Care (The Gordon's Information Session)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 12:30pm – 4:30pm **(2x Classes)**
HOST SCHOOL - LOCATION	MANOR LAKES P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:30pm
HOST SCHOOL - LOCATION	THE GORDON - WERRIBEE PRINCES CAMPUS 180 Princes Hwy, Werribee

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
ACMWHS201	Participate in workplace health and safety processes	40	N
ACMGEN310	Provide reception services for an animal care facility	30	N
ACMGEN204	Assist in health care of animals	40	N
ACMGEN205	Source and provide information for animal care needs	40	N
BSBCMM211	Apply communication skills	40	N
ACMSPE317	Provide general care of domestic cats	40	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
ACMGEN203	Feed and water animals	40	N
ACMGEN202	Complete animal care hygiene routines	30	N
ACMBEH302	Provide enrichment for animals	40	N
ACMGEN201	Work in the animal care industry	30	N
ACMSUS201	Participate in environmentally sustainable work practices	20	N
ACMSPE316	Provide general care of domestic dogs	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: MST20722

CERTIFICATE II IN APPAREL, FASHION AND TEXTILES

Program Description
Certificate II in Apparel, Fashion and Textile provides an introductory overview of skills that can be applied in the fashion industry. It includes various skills in designing, production of garments, millinery, and the development of unique fashion and textile designs.

Pathways / Career Opportunities
The VCE VET Certificate II in Apparel, Fashion and Textile program opens up many different training and employment pathways. *VCAA recommends study at the lower levels to develop industry foundation skills before moving to higher qualifications.

Careers pathways may include employment into roles such as:

- Production Assistant
- Clothing Technician
- Merchandising Assistant.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

*VCAA
Certain units of competency will complement each other, lending to coordinated delivery that minimizes content overlap. VCAA

Equipment
A laptop is required to access course materials and complete coursework and assessments.

COURSE CODE	MST20722
CERTIFICATE NAME	Certificate II in Apparel, Fashion and Textile
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 11808
RTO CODE	21230
RTO NAME	Ripponlea Institute
ATAR	No scored assessment 10% of the lowest study score of the primary four
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hours (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 1:00pm - 4:30pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm - 4:30pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
MSMWHS200	Work Safely	30	N
MSTAT2005	Sew Materials by machine	60	N
MSTGN2018	Work in the TCF Industry	40	N
BSBCMM211	Apply Communication skills	40	N
MSTAT2006	Assemble simple textile products	40	N
MSTGN2023	Identify and handle fabrics and textiles	80	N
MSMENV272	Participate in sustainable work practices	30	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
MSTAT2002	Draw basic sketches of textile products	30	N
MSTAT2001	Prepare and communicate design concepts for simple textile products	60	N
MSTAT2010	Use basic textile production processes	40	N
MSTAT2003	Modify patterns	50	N
MSTML1001	Make a simple headpiece	40	N
MSTAT3008	Embellish Textile Products	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

Ripponlea Institute

COURSE CODE: AUR20720

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL)

Program Description
This program provides training and skill development required to perform minor maintenance and repair of an automotive vehicle body. The range of technical skills and knowledge is limited. This qualification reflects the role of individuals who perform a limited range of tasks relating to identifying and inspecting mechanical and electrical components and systems of light vehicles, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles.

Pathways / Career Opportunities
This program will prepare students with a solid foundation of practical skills required to successfully gain an apprenticeship in the automotive industry within the automotive repair, service and retail sectors. School-based new apprenticeships may also be available in addition to entry-level employment. The qualification offers a number of pre-vocational outcomes that provide credit into apprenticeship qualifications.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

COURSE CODE	AUR20720
CERTIFICATE NAME	Certificate II in Automotive Vocational Preparation (Mechanical)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of four weeks work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 8:30am – 12:30pm **PM:** 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday **PM:** 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURASA102	Follow safe working practices in an automotive workplace	20	N
AURTTK102	Use and maintain tools and equipment in an automotive workplace	20	N
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	25	N
AURLTA101	Identify automotive mechanical systems and components	25	N
AURETR103	Identify automotive electrical systems and components	25	N
AURETR115	Inspect, test and service batteries	10	N
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines	40	N
AURLTJ113	Remove, inspect and refit light vehicle wheel and tyre assemblies	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURTTC004	Remove and replace radiators	20	N
AURTTD006	Remove and replace vehicle front suspension springs	25	N
AURTTB007	Remove and replace brake assemblies	20	N
AURAFA103	Communicate effectively in an automotive workplace	20	N
AURAFA104	Resolve routine problems in an automotive workplace	20	N
AURETK003	Operate electrical test equipment	40	N
AURTTA127	Carry out basic vehicle servicing operations	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: AUR20720

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL) "SUPPORTED PROGRAM"

Program Description
This program provides training and skill development required to perform minor maintenance and repair of an automotive vehicle body. The range of technical skills and knowledge is limited. This qualification reflects the role of individuals who perform a limited range of tasks relating to identifying and inspecting mechanical and electrical components and systems of light vehicles, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles.

Pathways / Career Opportunities
This program will prepare students with a solid foundation of practical skills required to successfully gain an apprenticeship in the automotive industry within the automotive repair, service and retail sectors. School-based new apprenticeships may also be available in addition to entry-level employment. The qualification offers a number of pre-vocational outcomes that provide credit into apprenticeship qualifications.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

COURSE CODE	AUR20720
CERTIFICATE NAME	Certificate II in Automotive Vocational Preparation (Mechanical) "Supported Program"
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of four weeks work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Friday **AM:** 8:30am – 12:30pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Thursday **AM:** 8:30am ¬ 12:30pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURASA102	Follow safe working practices in an automotive workplace	20	N
AURTTK102	Use and maintain tools and equipment in an automotive workplace	20	N
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	25	N
AURLTA101	Identify automotive mechanical systems and components	25	N
AURETR103	Identify automotive electrical systems and components	25	N
AURETR115	Inspect, test and service batteries	10	N
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines	40	N
AURLTJ113	Remove, inspect and refit light vehicle wheel and tyre assemblies	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURTTC004	Remove and replace radiators	20	N
AURTTD006	Remove and replace vehicle front suspension springs	25	N
AURTTB007	Remove and replace brake assemblies	20	N
AURAFA103	Communicate effectively in an automotive workplace	20	N
AURAFA104	Resolve routine problems in an automotive workplace	20	N
AURETK003	Operate electrical test equipment	40	N
AURTTA127	Carry out basic vehicle servicing operations	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: FBP10221

CERTIFICATE I IN BAKING "SUPPORTED PROGRAM" – NOT RUNNING IN 2027

Program Description
This qualification provides a range of basic skills and knowledge used in the bakery industry. It is designed to meet the needs of students looking to work in a bakery or café. Students will complete routine and repetitive tasks under direct supervision. They will learn to prepare basic bread doughs and basic sponge varieties.

Pathways / Career Opportunities
- Bakers' assistant
- Dough Maker
- Pastry Cook

Contribution to VCE / VCE VM & VPC
N/A

Additional Costs
Protective clothing and minor equipment may also need to be purchased

COURSE CODE	FBP10221
CERTIFICATE NAME	Certificate I in Baking
ENROLMENT TYPE	VE3
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	
STRUCTURED WORKPLACE LEARNING (SWL)	N/A
VET CAREER VIDEO	N/A
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	
YEAR 2	N/A - 1 YEAR PROGRAM
VCE UNITS	
DAY & TIME	N/A
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
FBPFSY1002	Follow work procedures to maintain food safety	20	N
FBPWHS1001	Identify safe work practices	30	N
FBPOPR1013	Operate basic equipment	30	N
FBPOPR1012	Prepare basic mixes	20	N
FBPRBK2004	Assist basic bread production	60	N
FSKNUM009	Use familiar and simple metric measurements for work	15	N
FBPRBK1001	Finish products	20	N
FBPRBK2003	Assist sponge cake production	80	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: SHB30121

CERTIFICATE III IN BEAUTY SERVICES (PARTIAL COMPLETION)

Program Description
Would you like to start a career in beauty therapy? This entry-level course could be your calling if you enjoy working with people in a hands-on role.

In Year 2 of the Beauty VDSS course, training takes place in our salon, The Studio (The Gordon - Geelong City Campus). Here you will find a hands-on environment for developing a range of beauty treatment skills, including, manicure and pedicure services, make-up, tanning, lash and brow services. The practical skills you learn will help you gain employment in the beauty industry.

Pathways / Career Opportunities
Possible career outcomes: Beauty therapist, Make-up Artist, Nail technician.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs Beauty Services: Year 1 Make-up Kit.

COURSE CODE	SHB30121
CERTIFICATE NAME	Certificate III in Beauty Services
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 9:00am – 12:30pm **PM:** 1:00pm – 4:30pm Friday **AM:** 9:00am – 12:30pm **PM:** 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday **AM:** 9:00am – 1:00pm
HOST SCHOOL - LOCATION	THE GORDON – GEELONG CITY CAMPUS 2 Fenwick St, Geelong

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SHBXWHS003	Apply safe hygiene, health and work practices	40	N
SHBBFAS004	Provide lash and brow services	30	N
SHBXIND003	Comply with organisational requirements within a personal services environment	45	N
SHBBMUP009	Design and apply make-up	45	N
SIRXSLS001	Sell to the retail customer	20	N
SHBBMUP010	Design and apply make-up for photography	30	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SHBBNLS011	Use electric file equipment for nail services	30	N
SHBBNLS007	Provide manicure and pedicare services	60	N
SHBXCCS007	Conduct salon financial transactions	25	
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms	50	N
SHBXCCS008	Provide salon services to clients	30	N
SHBBBOS007	Apply cosmetic tanning products	20	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22614VIC

CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (BRICKLAYING) (PARTIAL COMPLETION)

Program Description
This course will equip you with comprehensive skills and knowledge to enter the bricklaying or building trades. The course is designed to enhance your bricklaying and/or associated building trades prospects and gives you an introduction to the industry specific trade skills such as hand and power tools and also the requirements of occupational health and safety procedures within the industry.

Pathways / Career Opportunities
The immediate pathway and career opportunity is into a full-time apprenticeship in bricklaying.
Other career paths within the construction industry include building site maintenance, foremanship, building administration, estimation, building inspection, drafting (architectural) and electronic. Tertiary pathways/degrees qualifications include building, building engineering, building surveying, architecture, civil/electrical/electronics, interior design and mechanical engineering.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	22614VIC
CERTIFICATE NAME	Certificate II in Building and Construction Pre-Apprenticeship (Bricklaying) (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113 [Victoria University]
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
CPCCOM1015	Carry out measurements and calculations	20	N
CPCCOM1014	Conduct workplace communication	20	N
VU23315	Identify and handle bricklaying tools and equipment	76	N
VU23316	Apply basic bricklaying techniques	126	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCCM2006	Apply basic levelling procedures	8	N
VU23313	Interpret and apply basic plans and drawings	25	N
VU23312	Prepare for work in the building and construction industry	18	N
VU23314	Erect and safely use working platforms	24	N
VU23317	Apply brick veneer construction techniques	80	N
VU23318	Apply Cavity brick construction techniques	80	N
VU23319	Apply masonry blockwork techniques	50	N
HLTAID010	Provide basic emergency life support*	12	N

***All returning second year students this year have completed First Aid last year (2025)**
First Aid is now delivered in the second year of the program starting in 2027

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22614VIC

CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY) (PARTIAL COMPLETION)

Program Description
This course will equip you with comprehensive skills and knowledge to enter the carpentry or building trades. The course is designed to enhance your carpentry and/or associated building trades prospects and gives you an introduction to the industry specific trade skills such as hand and power tools and also the requirements of occupational health and safety procedures within the industry.

Pathways / Career Opportunities
The immediate pathway and career opportunity is into a full-time apprenticeship in carpentry. You may receive training credits which reduces the off-the-job training requirement. Other career paths within the construction industry include building site maintenance, foremanship, building administration, estimation, building inspection, drafting (architectural) and electronic.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Equipment
Personal Protective Equipment (PPE) and other minor equipment will need to be purchased. A laptop is required to access course materials and complete coursework and assessments.

Special Requirements
VET Student Expectations will be shared on the first day of class which each student will sign.

Year 1 Students are to attend in their school uniform for the first day. Students must wear Trade uniforms (Hi-Vis/PPE) after day 1. Students have till census day to acquire the correct PPE gear before they are asked to leave the class.

Students must always wear their Hi-Vis when they are on break from VET class. Year 2 Students are required to come to class in their Trade uniforms with school ID Card.

COURSE CODE	22614VIC
CERTIFICATE NAME	Certificate II in Building & Construction (Carpentry) (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	**Wednesday** **AM:** 8:30am – 12:30pm **PM:** 1:00pm – 5:00pm **Friday** **AM:** 8:30am – 12:30pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	**Wednesday** **AM:** 8:30am – 12:30pm **PM:** 1:00pm – 5:00pm **Friday** **AM:** 8:30am – 12:30pm **PM:** 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
VU23320	Identify and handle carpentry tools and equipment	100	N
VU23313	Interpret and apply basic plans and drawings	25	N
VU23321	Perform basic setting out	24	N
VU23312	Prepare for work in the building and construction industry	18	N
CPCCCM2006	Apply basic levelling procedures	8	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCCM1015	Carry out measurements and calculations	20	N
CPCCCM1014	Conduct workplace communication	20	N
VU23323	Construct basic wall frames	48	N
VU23326	Install basic window and door frames	24	N
VU23325	Install basic external cladding	24	N
VU23324	Construct a basic roof frame	40	N
VU23322	Construct basic sub-floor	48	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22614VIC

CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY) (PARTIAL COMPLETION) [VICTORIA UNIVERSITY]

Program Description
This program aims to provide basic industry skills and knowledge specific to the carpentry industry and can contribute to gaining an apprenticeship in the building and construction industries (Certificate III level).

Pathways / Career Opportunities
The immediate pathway and career opportunity is into a full-time apprenticeship in carpentry. You may receive training credits which reduces the off-the-job training requirement. Other career paths within the construction industry include building site maintenance, foremanship, building administration, estimation, building inspection, drafting (architectural) and electronic.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

Program Requirements
This course includes the delivery of First Aid & Construction Induction (White Card).

Equipment
Personal protective clothing and equipment to be supplied by student:
Overalls or workpants with rule pocket, Safety boots, PPE – earplugs, face mask for dust protection, safety glasses.
Equipment and books to be supplied by student: 1 metre folding ruler and 8 metre tape, calculator, A4 ring binder, ballpoint pen and notebook, pencils carpenter's and 2H and HB, set square 45º x 200mm (Staedler 56732-45), scale rule (Kent M62), nail punch, set of drill bits (up to 6mm) / Countersink bit (for timber) / Pozidrive bit (no. 2)

COURSE CODE	22614VIC
CERTIFICATE NAME	Certificate II in Building & Construction Pre-Apprenticeship (Carpentry) (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended.** VCAA strongly recommends that students undertake a minimum of 80 hours of SWL over the duration of the VCE VET Certificate II in Building and Construction (Carpentry). Secondary Schools are required to organise Structured Workplace Learning.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1 - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
CPCCOM1014	Conduct workplace communication	20	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
CPCCCM2006	Apply basic levelling procedures	8	N
VU23320	Identify and handle carpentry tools and equipment	100	N
VU23322	Construct basic sub-floor	48	N
CPCCOM1015	Carry out measurements and calculations	20	N
VU23329	Construct basic formwork for concreting	40	N
VU23321	Perform basic setting out	24	N

YEAR 2 - 2027 (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23312	Prepare for work in the building and construction industry	18	N
VU23314	Erect and safely use working platforms	24	N
VU23313	Interpret and apply basic plans and drawings	25	N
VU23323	Construct basic wall frames	48	N
VU23324	Construct a basic roof frame	40	N
VU23327	Install interior fixings	40	N
VU23328	Dismantle basic timber structures	20	N
VU23326	Install basic window and door frames	24	N
VU23325	Install basic external cladding	24	N
HLTAID010	Provide basic emergency life support*	12	N

*** All returning second year students this year have completed First Aid last year (2025)**
First Aid is now delivered in the second year of the program starting in 2027

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VICTORIA UNIVERSITY

COURSE CODE: BSB30120

CERTIFICATE III IN BUSINESS

Program Description
This qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgement and relevant theoretical knowledge.

Students will develop and build teamwork, interpersonal skills and organisational capabilities which can be used to further strengthen their employability skills post- secondary schooling.

The importance of digital literacy in the workforce will be addressed, and students will gain a deeper understanding of its importance to their work lives. The course is delivered over 1-2 years depending on the individual school and time allocated within the school framework.

Pathways / Career Opportunities
Completion of the Certificate III in Business provides a pathway into training and employment in business and related industries. Potential occupations may include accounts clerk, accounts payable clerk, general clerk, junior personal assistant, office assistant, receptionist and word processer. Further study through higher education pathways could lead to employment opportunities in commerce, management or marketing.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Equipment
A laptop is required to access course materials and complete coursework and assessments.

COURSE CODE	BSB30120
CERTIFICATE NAME	Certificate III in Business
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01742 HCSC School – GNLC
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	**Good News Lutheran College** Wednesday **PM:** 12:30pm – 4:30pm **Hoppers Crossing SC (Subject to demand)** Wednesday **AM:** 9:00am – 12:30pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SECONDARY COLLEGE GOOD NEWS LUTHERAN COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 4:00pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBWHS311	Assist with maintaining workplace safety	40	N
BSBTWK301	Use inclusive work practices	30	N
BSBTEC302	Design and produce spreadsheets	35	N
BSBTEC303	Create electronic presentations	20	N
BSBTEC202	Use digital technologies to communicate in a work environment	20	N
BSBPEF201	Support personal wellbeing in the workplace	50	N
BSBCRT311	Apply critical thinking skills in a team environment	40	N
BSBSUS211	Participate in sustainable work practices	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBPEF301	Organise personal work priorities	30	Y
BSBINS302	Organise workplace information	30	Y
BSBTEC301	Design and produce business documents	80	Y
BSBXCM301	Engage in workplace communication	40	Y
BSBOPS304	Deliver and monitor a service to customers	35	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 11236NAT

CERTIFICATE III IN CHRISTIAN MINISTRY AND THEOLOGY

Program Description
This course is designed to prepare individuals for a range of entry-level Christian ministry roles. It is also designed to equip employees in Christian organisations and not-for-profit or service contexts with an understanding of the beliefs and values that guide Christian education, health, social services, childcare or aged care so that they are able to work effectively in these sectors. Workers in these contexts are required to align their work with the vision, values and expected practices of the organisation and to operate within an ethical and moral framework. This course is delivered by Youth Dimension on behalf of Eastern College Australia.

Pathways / Career Opportunities
The course will provide participants with: basic knowledge of core Christian beliefs and practices; an understanding of the relevance and application of these beliefs and practices to a specific context; skills to interpret, apply and communicate Christian beliefs and practices at an introductory level; opportunities for personal ethical formation; and foundational skills for work or further vocational training in Christian Ministry. Further studies in Theology and Ministry could lead to employment opportunities in ministry and community services.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Program Requirements
A laptop is required to access course materials and complete coursework and assessments.
A good study Bible. The recommended Bible is the NLT Illustrated Study Bible (ISBN: 1496402006), which is available from Koorong Bookstore and Word Bookstore.
Mandatory attendance at two camps: an Outreach Training Camp and a Leadership Training Camp, both held from Friday afternoon through to Sunday afternoon.
Participation in a Community Day full-day excursion.
Dates for the camps and excursion will be provided at the beginning of the year in the Gravitate Welcome Pack.
Students are required to find a Ministry Experience Supervisor within their chosen context prior to commencing their Ministry Experience. Supervisors must register with Youth Dimension and agree to their Child Safe Code of Conduct.

COURSE CODE	11236NAT
CERTIFICATE NAME	Certificate III in Christian Ministry and Theology
ENROLMENT TYPE	VE3
ASSESSING GROUP	School – GNLC
RTO CODE	22065
RTO NAME	Eastern College Australia
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	60 hours (throughout the course of the year, including attendance at two camps throughout the year)
VET CAREER VIDEO	
LOCATION AND TIMES	
YEAR 1	**(2 years completed in 1 year)**
VCE UNITS	UNITS 1 & 2 / 3 & 4
DAY & TIME	Wednesday 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	GOOD NEWS LUTHERAN COLLEGE
YEAR 2	N/A

Additional Information:
Assessments are carefully spaced throughout the course to allow students to work at a comfortable pace. Once a unit closes, no further submissions or resubmissions are accepted, unless the unit is reopened for the student, in which the students will be required to submit a request to reopen the unit/s. This will incur an administration fee.

UNITS OF COMPETENCY

YEAR 1 (2 YEARS COMPLETED IN 1 YEAR)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
NAT11236006	Support ministry activities	60	N
NAT11236004	Apply elementary strategies for Biblical interpretation	60	N
BSBPEF302	Develop Self Awareness	25	N
NAT11236001	Develop foundational knowledge of the Bible	75	N
NAT11236008	Explain own beliefs to others	50	N
NAT11236011	Conduct an awareness campaign on an ethical issue	60	N
NAT11237003	Develop and apply knowledge of key Christian beliefs	75	N
NAT11236003	Study and present on a biblical topic	60	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: RII20720

CERTIFICATE II IN CIVIL CONSTRUCTION

Program Description
This course provides exposure to the type of work and skills that are required as a skilled operator working in civil construction.

Pathways / Career Opportunities
Upon successful completion of this program you may receive credit towards the RII30920 Certificate III in Civil Construction and RII30820 Certificate III in Civil Construction Plant Operations. Successful completion of this program prepares you with a solid foundation of practical skills required to successfully gain an apprenticeship in the civil construction industry.

Equipment
Personal protective clothing and equipment to be supplied by student: >Workpants >Hi-vis top (polo shirt/jumper) >Work boots - steel capped PPE >Earplugs >Face mask for dust protection >Safety glasses >Hard hat
Equipment and books to be supplied by student:
>Ballpoint pen and notebook
>Bricklayers pencil/Pencils: 2H and HB
>USB

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	RII20720
CERTIFICATE NAME	Certificate II in Civil Construction
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program. Placement may occur during the term holidays
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
RIIBEF201E	Plan and organise work	20	N
RIICCM201E	Carry out measurements and calculations	20	N
RIICCM202E	Identify, locate and protect underground services	30	N
RIICCM203E	Read and interpret plans and job specifications	40	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
RIICCM207E	Spread and compact materials manually	12	N
RIICOM201E	Communicate in the workplace	20	N
RIISAM203E	Use hand and power tools	80	N
RIIWHS201E	Work safely and follow WHS policies and procedures	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
RIISAM204E	Operate small plant and equipment	20	N
RIICCM208E	Carry out basic levelling	16	N
RIICCM209E	Carry out concrete work	40	N
RIISAM201E	Handle resources and infrastructure materials and safely dispose of nontoxic materials	16	N
RIIWHS202E	Enter and work in confined spaces	30	N
RIICCM206E	Support plant operations	8	N
RIICCM205F	Carry out manual excavation	8	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CHC22015 / CHC32015

CERTIFICATE III IN COMMUNITY SERVICES (PARTIAL COMPLETION)

Program Description
VCE VET Community Services program offers students the opportunity to learn about the community services sector and explore specific contexts of work. They will develop skills in communication, information provision and processing, administration support, networking and group support.

Pathways / Career Opportunities
Certificate II in Community Services can provide pathways into work or further study in community services, in areas such as childcare, aged care, home and community care, alcohol and other drugs work, disability work, social housing or mental health work. With additional training and experience, future employment opportunities may include a community health worker, counsellor, school support worker, case manager. Pathways are also available from this qualification into the Health Training Package in areas such as Allied Health Assistance and nursing. Further study can also be undertaken in the higher education sector in areas such as social work and education.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Program Requirements
A laptop is required to access learning materials with MS Word installed for completing assessments.

Additional SWL Information
Werribee Secondary College delivers CHC32015 Certificate III in Community Services (partial completion) in Year 2 which does not contain UoC with Mandatory Workplace Requirements (MWR).

COURSE CODE	Year 1: CHC22015 (Cert II) Year 2: CHC32015 (Cert III)
CERTIFICATE NAME	Year 1: Certificate II in Community Services Year 2: Certificate III (partial completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01446
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**VCAA Requirements:** The VCAA has determined that Structured Workplace Learning (SWL) is an appropriate and valuable component of all VCE VET programs. The VCAA mandates SWL under the following situations: • where a period of work placement is mandated for the award of the qualification • where the assessment conditions from a UoC contain a statement regarding the requirement to demonstrate skills in a workplace. **See Additional SWL Information**
VET CAREER VIDEO	Click here to watch: VET Community Services- Werribee SC
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	WERRIBEE SECONDARY COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	WERRIBEE SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1 - CHC22015 CERTIFICATE II IN COMMUNITY SERVICES

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCCOM005	Communicate and work in health or community services	30	N
BSBWOR202	Organise and complete daily work activities	20	N
HLTWHS001	Participate in workplace health and safety	20	N
HLTAID011	Provide First Aid	18	N
CHCCOM001	Provide first point of contact	35	N
CHCDIV001	Work with diverse people	40	N
BSBWOR201	Manage personal stress in the workplace	40	N
FSKOCM07	Interact effectively with others at work	10	N
FSKLRG09	Use strategies to respond to routine workplace problems	15	N

YEAR 2 - CHC32015 PARTIAL COMPLETION OF CERT III

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCCCS016	Respond to client needs	60	Y
CHCCDE003	Work within a community development framework	65	Y
CHCCDE004	Implement participation and engagement strategies	85	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: AHC21024

CERTIFICATE II IN CONSERVATION AND ECOSYSTEM MANAGEMENT / HORTICULTURE "SUPPORTED PROGRAM"

Program Description
Certificate II is regarded as an entry level course. Graduates will have skills and knowledge to become a valued and productive employee within the Amenity Horticulture Industry. Graduates assist with planting and maintaining lawns, shrubs and garden beds in public or private gardens and parks. Upon successful completion of the Certificate II in Horticulture students may choose to complete an apprenticeship or traineeship in Land Conservation and Management type roles.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

The attire required for students are:

- Closed (safety) non-leather footwear - possible
- Long sleeve – high visibility shirt (preferably not yellow, and bees and bugs get attracted to it), and helmets for side-by-side driving
- Long Tradies Pants
- Disposable Coveralls will be provided
- Gardening gloves and will provide disposable nitrile gloves when handlings other materials.
- Hat (summer months and when outside)
- Safety Googles (it will be provided)
- Thermals (during winter).

COURSE CODE	AHC21024
CERTIFICATE NAME	Certificate II in Conservation and Ecosystem Management/Horticulture
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	21316
RTO NAME	ACAH
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2 (Combined Year 1 & 2)
DAY & TIME	Friday - **Full day delivery** 9:30am – 2:30pm
HOST SCHOOL - LOCATION	WERRIBEE PARK 25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4 (Combined Year 1 & 2)
DAY & TIME	Friday - **Full day delivery** 9:30am – 2:30pm
HOST SCHOOL - LOCATION	WERRIBEE PARK 25 Whites Rd, Werribee South

UNITS OF COMPETENCY

YEAR 1 [2027] AHC21024 ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	30	N

YEAR 2 [2025] AHC21024

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	30	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: SIT20421

CERTIFICATE II IN COOKERY

Program Description
This course equips you with a range of practical skills to operate in a supervised kitchen workplace. During this hands-on program you will develop food handling, preparation skills and further hospitality industry knowledge.

Pathways / Career Opportunities
This program also has a direct pathway into a cookery or patisserie apprenticeship, and you may receive credit towards an apprenticeship qualification. Successful completion of this program can also lead you to a range of entry- level employment opportunities where food is prepared and served, including restaurants, hotels, catering operations, clubs, cafes, cafeterias and coffee shops.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Uniform Requirements
All students completing this course will be required to purchase a Chef's uniform, which must be purchased as a part of personal protective wear. A list of retailers and items to purchase will be provided before commencing. **This uniform will cost approximately $90-95 on top of any other course costs.** Students must also wear fully enclosed leather shoes to this course for safety.

Students must wear school uniform when travelling to and from VET course.
Students are required to change into their chef's uniform at Heathdale Christian College, and the uniform is to be worn during all classes.

COURSE CODE	SIT20421
CERTIFICATE NAME	Certificate II in Cookery
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	121314
RTO NAME	Read Cloud - AIET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	HEATHDALE CHRISTIAN COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	HEATHDALE CHRISTIAN COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC023	Use food preparation equipment	25	N
SITHCCC024	Prepare and present simple dishes	25	N
SITHCCC025	Prepare and present sandwiches	10	N
SITHCCC0027	Prepare dishes using basic methods of cookery	45	N
SITHKOP009	Clean kitchen premises and equipment	13	N
SITXCCS011	Interact with customers	20	N
SITXFSA005	Use hygienic practices for food safety	15	N
SITXINV006	Receive, store & maintain stock	20	N
SITXWHS005	Participate in safe work practices	12	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC034	Work effectively in a commercial kitchen (SAC 1)	60	Y
SITHCCC028	Prepare Appetisers and salads. (SAC 2)	25	Y
SITHCCC029	Prepare soups, stocks and sauces (SAC 2)	35	Y
SITHCCC030	Prepare vegetable, fruit, egg and farinaceous dishes (SAC 3)	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: CUA20120 / CUA30120

CERTIFICATE III IN DANCE (PARTIAL COMPLETION)

Program Description
Certificate II in Dance aims to provide students with the technical and performance skills to begin the process of establishing a career in the entertainment industry. Students will learn the necessary knowledge and skills to enable them to participate in a variety of dance routines. Units 1 and 2 of the programs include developing basic levels of physical condition for dance performance and basic dance techniques, sourcing information on the history and theory of dance and applying it to an area of work. Units 3 and 4 offers scored assessment and incorporates units such as sourcing and applying entertainment industry knowledge, preparing for a dance performance, refining basic dance techniques and applying basic dance techniques for performances.

Pathways / Career Opportunities
Completion of Certificate II in Dance will assist students in entering the dance industry. With additional training and experience, future employment opportunities may include dancer, performer, choreographer.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Entry Requirements
Student must have dance knowledge to go into the VET Dance program. Exposure to industry knowledge from previous experience in a dance program is essential.

COURSE CODE	Year 1: CUA20120 Cert II Year 2: CUA30120 Cert III
CERTIFICATE NAME	Certificate II in Dance (with selected units of competency from the CUA30120 CERT III)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01742
RTO CODE	20949
RTO NAME	AUSDANCE
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **(Class confirmed – further applications encouraged)** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SECONDARY COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1 - CUA20120 CERTIFICATE II IN DANCE

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUADAN211	Develop basic dance techniques	20	N
CUAPRF211	Prepare for live performances	40	N
CUAWHS111	Follow safe dance practices	60	N
CUAWHS211	Develop a basic level of physical fitness for dance performance	40	N
BSBTWK201	Work effectively with others	40	N
Electives			
CUADAN213	Perform basic jazz dance techniques	80	N
CUADAN218	Perform basic street dance techniques	45	N
CUADAN215	Perform basic contemporary dance techniques	45	N
CUADAN217	Perform basic tap techniques	45	N

YEAR 2 - CUA30120 PARTIAL COMPLETION OF CERT III IN DANCE

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUADAN212	Incorporate artistic expression into basic dance performances	45	Y
CUAIND211	Develop and apply creative arts industry knowledge	20	Y
CUAPRF314	Develop audition techniques	35	Y
CUAPRF317	Develop performance techniques	35	Y
Electives			
CUADAN315	Increase depth of jazz dance techniques	50	Y
CUADAN319	Increase depth of street dance techniques	45	Y
CUADAN318	Increase depth of contemporary dance techniques	45	Y
CUADAN321	Increase depth of tap dance techniques	45	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

ausDANCE VIC

COURSE CODE: CHC30125 / CHC30121

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE (PARTIAL COMPLETION)

Program Description
The Certificate III in Early Childhood Education & Care program is so much more than just childcare. It provides students with the theoretical knowledge, practical skills and attributes required to become an early childhood educator. Units of Competency selected for VCE Units 1&2 introduce the legal and ethical obligations and frameworks that early learning centres must operate in, as well as a First Aid unit. Units of Competency selected for VCE Units 3&4 build skills to develop your knowledge for working with children, identify children at risk and improve your method of practice. At the end of this two-year VETDSS program students have the option of re-enrolling as adults to complete and achieve the qualification.

Pathways / Career Opportunities
Completion of this VETDSS program provides students with the hours required to achieve the VET units for VCE VM.
Students may continue to work towards completing the Certificate III in Early Childhood Education and Care after they finish their secondary schooling. Wyndham CEC offers a program to enable this: contact the RTO's VET Coordinator for details.
Completion of the qualification enables students to work in registered early learning centres, family day care and outside school hours care programs.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional SWL Information
Structured Workplace Learning is a requirement of this program. Students are expected to complete a minimum of 40 hours per year in a registered early learning centre. For those students going on to compete the qualification, these hours will count towards the mandatory 160 hours of placement that are a requirement to obtain the qualification.

WCEC recommends that students complete placements during their school studies, however, if that is not practical placements should ideally take place in the Term 2 and Term 3 school holidays. This allows students to be assessed in a workplace environment prior to result deadlines in November.

COURSE CODE	Year 1: CHC30125 Year 2: CHC30121
CERTIFICATE NAME	Certificate III in Early Childhood Education and Care (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	4179
RTO NAME	Wyndham Community & Education Centre
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Mandatory** 40 hours (per year) of work placement is required to fulfil the assessment requirements of this program. Your school may require their students to undertake additional hours of SWL in order to claim a unit credit for VCE. (Additional hours will also be required to complete the full qualification, post secondary school.)
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 8:30am – 12:00pm **PM:** 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	Wyndham CEC, delivered at Wayaperri House, 106 Duncans Road, Werribee
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday **AM:** 8:30am – 12:00pm **PM:** 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	Wyndham CEC, delivered at Wayaperri House, 106 Duncans Road, Werribee

UNITS OF COMPETENCY

YEAR 1 - 2027 – STUDENTS BEGIN NEW COURSE CHC30125

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCECE034	Use an approved learning framework to guide practice	80	N
CHCECE055	Meet legal and ethical obligations in children's education and care	60	N
CHCECE056	Work effectively in children's education and care	65	N
HLTAID012	Provide First Aid in an education and care setting	22	N
HLTWHS001	Participate in workplace health and safety	20	N

YEAR 2 - 2027 - (CONTINUING STUDENTS COMPLETE CHC30121)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCECE030	Support inclusion and diversity	63	N
CHCECE037	Support children to connect with the natural environment	50	N
BSBSUS411	Implement and monitor environmentally sustainable work practices	40	N
CHCPRP003	Reflect on and improve own professional practice	120	N
CHCPRT001	Identify and respond to children and young people at risk*	40	N

NOTE: Year 2 students may be upgraded to the new qualification CHC30125 in 2027, subject to VCAA approval.
CHCPRT001 Identify and respond to children and young people at risk* is replaced by *CHCPRT025 Identify and report children and young people at risk

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22682VIC

CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL)

Program Description
The Certificate II in Electrotechnology aims to provide students with the knowledge and skills to achieve units of competence that will enhance their employment prospects in the electrical industry. It also provides students with increased opportunities of gaining an electrical apprenticeship. The program also provides experiences across a number of electrical trades including electrical, electronics, refrigeration and mechanical engineering.

Pathways / Career Opportunities
The program will prepare students for entry-level employment in the electrical industry and enhance their opportunity of gaining an electrical apprenticeship.
The Certificate II qualification has a clear relationship with further training in the electrical/electronic industry.
It is anticipated that students progressing to an apprenticeship may receive credits towards their off-the-job training in the apprenticeship.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs: Protective clothing and minor equipment may also need to be purchased.

Program Requirements
This course includes the delivery of First Aid & Construction Induction (White Card). If you already have completed these units previously it is a great benefit! You MUST email vetinschools@gordontafe.edu.au your USI Transcript or Statement of Attainment prior to starting the course.

COURSE CODE	22682VIC
CERTIFICATE NAME	Certificate II in Electrotechnology (Pre-vocational)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 8:30am – 12:00pm **PM:** 12:30pm – 4:30pm Friday **AM:** 8:30am – 12:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday **AM:** 8:30am – 12:00pm **PM:** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE Trade Training Centre

Note: There may be a need for the Electro students to attend an extra week at the end of the year due to course workload.

UNITS OF COMPETENCY

YEAR 1 - 22682VIC - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	30	N
VU23736	Prepare for work in the electrotechnology industry	30	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	N
UEECD0020	Fix and secure electrotechnology equipment	20	N
VU23480	Perform intermediate engineering computations	40	N
UEECD0042	Solve problems in ELV single path circuits	40	N
VU23737	Use test instruments in the Electrotechnology industry*	20	N

YEAR 2 - 22682VIC - 2027 (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23740	Perform energy sector installations of extra low voltage (ELV) single path circuits	20	N
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	20	N
VU23738	Plan and complete a basic electrotechnology project	40	N
VU23737	Use test instruments in the electrotechnology industry	30	N
UEERL0001	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply	40	N
UEERA0035	Establish the basic operating conditions of air conditioning systems	40	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	20	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22682VIC

CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) [VICTORIA UNIVERSITY]

Program Description
This course with Victoria University can help you get your foot in the door. It will give you the industry skills and knowledge to gain access to a wide range of apprenticeships offered in the electrotechnology industry.
You'll develop technical skills and knowledge that will ensure you are ready for work in the electrical trade, including:

- basic electrical theory and workshop practices
- basic network cabling for extra low voltage (ELV) equipment and devices
- use of test instruments in the electrotechnology industry
- wiring and installation
- provision of basic sustainable energy solutions in domestic premises
- fabrication, assembling and dismantling utilities industry components
- working with electrotechnology equipment and use of test instruments
- workplace safety and first aid.

You will graduate with a nationally recognised qualification as well as credits for further training as an apprentice, or trainee in the electrotechnology industry in areas such as: electrical, renewable energy, air conditioning/refrigeration Instrumentation.

Pathways / Career Opportunities
When you graduate, you could find employment in roles such as:

- apprentice electrician
- apprentice electrical fitter
- apprentice air conditioning and refrigeration mechanic
- renewable energy systems installer
- electrical engineering technician
- data and security installations.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Equipment
Overalls or workpants with rule pocket, safety boots, PPE – earplugs, safety glasses, calculator / A4 ring binder / ballpoint pen and notebook.

COURSE CODE	22682VIC
CERTIFICATE NAME	Certificate II in Electrotechnology Studies (Pre-vocational)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	Strongly recommended VCAA strongly recommends that students undertake a minimum of 80 hours of SWL over the duration of the VCE VET Certificate II in Electrotechnology Studies.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Friday- **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1 - 22682VIC - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	30	N
VU23736	Prepare for work in the electrotechnology industry	30	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
HLTAID011	Provide first aid	18	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	N
UEECD0020	Fix and secure electrotechnology equipment	20	N
VU23480	Perform intermediate engineering computations	40	N
UEECD0042	Solve problems in ELV single path circuits	40	N
VU23737	Use test instruments in the Electrotechnology industry*	20	N

YEAR 2 - 22682VIC - 2027 (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23737	Use test instruments in the Electrotechnology industry*	20	N
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	30	N
UEERA0035	Establish the basic operating conditions of air conditioning systems	20	N
VU23735	Install a sustainable extra low voltage energy power system	30	N
UEECD0052	Use routine equipment/plant/technologies in an energy sector environment	60	N
VU23740	Perform energy sector installations of extra low voltage (ELV) single path circuits	40	N
VU23738	Plan and complete a basic electrotechnology project	40	N
HLTAID011	Provide first aid**	18	N

*** VU23737 Use test instruments in the Electrotechnology industry is offered in both Year 1 and Year 2**
**** All returning second year students this year have completed First Aid last year (2025)**
First Aid is now delivered in the second year of the program starting in 2027

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VICTORIA UNIVERSITY

COURSE CODE: 22589VIC

CERTIFICATE III IN EMERGING TECHNOLOGIES

Program Description
This course will allow students to complete Certificate III in Emerging Technologies.

The Certificate III in Emerging Technologies program prepares students for entry-level positions in a range of industry, business and community contexts. It can also lead to further education and training or directly into employment and aims to develop transferable skills and knowledge in the use of emerging technologies.

The Certificate III in Emerging Technologies qualification reflects the varied and in demand roles required in the digital world and how to apply a broad range of competencies using some discretion, judgement and relevant theoretical knowledge. Students will develop enterprise skills and the technical knowledge needed to solve work-place challenges, the impact of evolving technology on jobs, and engage in product design, 3D printing and Smart Cities.
The importance of digital literacy in the workforce will be addressed, and students will gain a deeper understanding of its importance to their work lives.

Pathways / Career Opportunities
Completion of the Certificate III in Emerging Technologies provides a pathway into training and employment in a range of industry, business and community contexts. Some potential occupations may include Multimedia Designer, Social Media Administrator, New Product Designer, Smart Cities Developer, Digital Technician. Further pathways to the Certificate IV in Information Technology and Certificate IV in Cyber Security, through to Diploma and Bachelor levels.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	22589VIC
CERTIFICATE NAME	Certificate III in Emerging Technologies
ENROLMENT TYPE	VE3
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 9:30am-3:00pm
HOST SCHOOL - LOCATION	WYNDHAM TECH SCHOOL, VU WERRIBEE CAMPUS, Building 14, Gate 2 via, 235 Hoppers Ln, Werribee
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 9:30am-3:00pm
HOST SCHOOL - LOCATION	WYNDHAM TECH SCHOOL, VU WERRIBEE CAMPUS, Building 14, Gate 2 via, 235 Hoppers Ln, Werribee

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23136	Develop enterprise skills for solving workplace challenges	30	N
VU23164	Explore and prepare for 3D printing in industry	20	N
VU23153	Explore evolving technology and impact on jobs	20	N
VU23145	Investigate wearable objects and app innovations	20	N
VU23146	Plan and design a wearable object or app component	30	N
VU23147	Develop Code for the design of wearable objects and apps	40	N
VU23148	Test and evaluate a wearable object or app	40	N

YEAR 2 - (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23137	Apply enterprise skills in a team to develop solutions to workplace problems	20	N
CUADIG304	Create visual design components	30	N
ICTWEB305	Produce digital images for the web	40	N
CUADIG311	Prepare video assets	30	N
VU23152	Present information to support decision making using common business applications	30	N
BSBWHS211	Contribute to the health and safety of self and others	20	N
VU23151	Develop a career plan for technology and digital futures	20	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22632VIC

CERTIFICATE II IN ENGINEERING STUDIES

Program Description
This program provides students with the knowledge and skills to achieve competence that will enhance their employment prospects in the engineering or engineering related industries.

Pathways / Career Opportunities
The Certificate II program provides pre-employment training for pathways into engineering apprenticeships. Articulation into higher level courses is also available.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

COURSE CODE	22632VIC
CERTIFICATE NAME	Certificate II in Engineering Studies
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3784
RTO NAME	Educational Living
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Engineering Studies – Mackillop College Werribee /Educational Living
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 8:00am – 12:00pm
HOST SCHOOL - LOCATION	MACKILLOP COLLEGE WERRIBEE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	MACKILLOP COLLEGE WERRIBEE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23481	Apply occupational health and safety principles in an engineering environment	20	N
VU23475	Safely use hand tools and hand held power tools for general engineering applications	40	N
VU23477	Interpret and prepare basic two and three dimensional engineering drawings	30	N
VU23478	Perform basic machining processes	40	N
VU23479	Apply basic fabrication techniques	40	N
VU23476	Report on the sectors and employment in the manufacturing, engineering and related industries	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
MEMPE006	Undertake a basic engineering project	80	Y
VU23480	Perform intermediate engineering computations	40	Y
VU23482	Produce basic engineering components and products using fabrication and machining operations	60	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

EDUCATIONAL LIVING

COURSE CODE: HLT33115

CERTIFICATE III HEALTH SERVICES ASSISTANCE (PARTIAL COMPLETION)

Program Description
This introductory course equips you with knowledge and skills to care for patients in a health care environment. Job roles may include patient care and patient transport, clinical cleaning and more under direct supervision. This healthcare-assistant course provides a strong foundation for support roles in health settings. You'll learn to work with patients under supervision of professional health staff.

You will learn

- Accurately interpret medical terminology
- Apply effective infection control practices
- Develop practical skills in patient care
- Develop communication skills to interact with individuals from varied backgrounds
- Workplace health and safety protocols to ensure a safe working environment
- First Aid, health and safety.

Pathways / Career Opportunities
With this practical qualification, you'll be ready to work in support roles in hospitals, community services and other health care settings. You'll be ready to provide a range of assistance to professional staff for the care of patients or clients. You'll have the communication skills and technical and procedural knowledge to work in areas such as: health services patient support, food services, and patient transport. Example job titles include:

- orderly
- nursing assistant
- nursing support worker
- operating theatre technician
- patient service assistant (PSA)
- ward assistant
- patient support assistant
- wards person
- patient care assistant
- ward support.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

This course includes a work placement in a healthcare environment to help you further develop your skills and gain direct industry experience.

COURSE CODE	HLT33115
CERTIFICATE NAME	Certificate III Health Services Assistance (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**VCAA Requirements:** The VCAA has determined that Structured Workplace Learning (SWL) is an appropriate and valuable component of all VCE VET programs. The VCAA mandates SWL under the following situations: • where a period of work placement is mandated for the award of the qualification • where the assessment conditions from a UoC contain a statement regarding the requirement to demonstrate skills in a workplace. **VU Requirements:** Refer to VU Health Services Assistance SWL Placement Guidelines for SWL information.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 9:00am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY Werribee West Campus 235 Hoppers Lane, Werribee 3030
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 9:00am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY Werribee West Campus 235 Hoppers Lane, Werribee 3030

UNITS OF COMPETENCY

YEAR 1 - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCCOM005	Communicate and work in health or community services	30	N
CHCCCS010	Maintain a high standard of service	30	N
BSBWOR301	Organise personal work priorities and development	30	N
HLTINF006	Apply basic principles and practices of infection prevention and control	35	N
HLTWHS001	Participate in workplace health and safety	20	N
CHCDIV001	Work with diverse people	40	N
CHCCCS020	Respond effectively to behaviours of concern	20	N
HLTAID011	Provide First Aid	18	N

YEAR 2 - 2027 - PROPOSED PROGRAM

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTAAP001	Recognise healthy body systems	70	N
BSBMED301	Interpret and apply medical terminology appropriately	60	N
HLTHSS003	Perform general cleaning tasks in a clinical setting	20	N
CHCCCS012	Prepare and maintain beds	15	N
HLTFSE001	Follow basic food safety practices	30	N
CHCCCS002	Assist with movement	25	N
CHCCCS026	Transport individuals		N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VICTORIA UNIVERSITY

COURSE CODE: AHC20422

CERTIFICATE II IN HORTICULTURE

Program Description
Certificate II is regarded as an entry level course. Graduates will have skills and knowledge to become a valued and productive employee within the Amenity Horticulture Industry. Graduates assist with planting and maintaining lawns, shrubs and garden beds in public or private gardens and parks. Upon successful completion of the Certificate II in Horticulture students may choose to complete an apprenticeship or traineeship in Horticulture, Parks and Gardens or Landscape Construction.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

The attire required for students are:

- Closed (safety) non-leather footwear - possible
- Long sleeve – high visibility shirt (preferably not yellow, and bees and bugs get attracted to it), and helmets for side-by-side driving
- Long Tradies Pants
- Disposable Coveralls will be provided
- Gardening gloves and will provide disposable nitrile gloves when handlings other materials.
- Hat (summer months and when outside)
- Safety Googles (it will be provided)
- Thermals (during winter).

COURSE CODE	AHC20422
CERTIFICATE NAME	Certificate II in Horticulture
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	21316
RTO NAME	ACAH
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2 - Combined Year 1 & 2
DAY & TIME	Wednesday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	WERRIBEE PARK 25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4 - Combined Year 1 & 2
DAY & TIME	Wednesday - Full day delivery 8:30am – 12:30pm
HOST SCHOOL - LOCATION	WERRIBEE PARK 25 Whites Rd, Werribee South

UNITS OF COMPETENCY

YEAR 1 [2027] ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCIRG221	Assist with pressurised irrigation operations	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
RIISAM203E	Use hand and power tools	20	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	25	N
AHCWRK211	Participate in environmentally sustainable work practices	30	N

YEAR 2 [2025]

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCPMG201	Treat weeds	30	N
AHCPMG202	Treat plant pests, diseases and disorders	30	N
AHCPCM204	Recognise plants	30	N
AHCSOL203	Assist with soil or growing media sampling and testing	30	N
AHCNSY207	Undertake propagation activities	30	N
AHCPGD209	Prune shrubs and small trees	30	N
AHCWRK212	Work effectively in the industry	25	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: SIT20322 & SIT20421

CERTIFICATE II IN HOSPITALITY & CERTIFICATE II IN COOKERY [DUAL PROGRAM]

Program Description
The VCE VET Hospitality program is drawn from a national training package and offers portable qualifications which are recognised throughout Australia. These qualifications provide students with a broad range of skills and knowledge to prepare them for a diverse range of occupations in the hospitality industry including commercial cookery, catering and food and beverage service. Scored assessment is available for the Scored Unit 3-4 sequence of the VCE VET Hospitality program. At the end of successfully completing Year 1, you will receive the SIT20322 Certificate II in Hospitality. At the successful completion of the 2nd year of the program, you will receive SIT20421 Certificate II in Cookery.

Pathways / Career Opportunities
SIT20322 Certificate II in Hospitality reflects the role of individuals who have a defined and limited range of hospitality operational skills and basic industry knowledge. They are involved in mainly routine and repetitive tasks and work under direct supervision. This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafes, and coffee shops.

SIT20421 Certificate II in Cookery may prepare individuals with a limited range of food preparation and cookery skills to prepare food and menu items in a kitchen. Graduates typically provide routine and repetitive tasks and are directly supervised. This qualification does not meet the requirements for trade recognition as a cook but can provide a pathway towards achieving that.

Pathways may include employment into various workplaces within the hospitality industry such as restaurants, hotels, catering operations, clubs, pubs, cafes, coffee shops, institutions, aged care facilities, hospitals, prisons, and schools. Typical roles include breakfast cook, catering assistant, fast food cook, sandwich hand, and takeaway cook.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	Year 1 - SIT20322 Certificate II in Hospitality / SIT20421 Certificate II in Cookery Year 2 - SIT20421 Certificate II in Cookery
CERTIFICATE NAME	Certificate II in Hospitality Certificate II in Cookery
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01897
RTO CODE	**90791** (Yr 1 Dual Program – Hospitality and Cookery) **90791** (Yr 2 Cookery)
RTO NAME	**QSS Quality Service Skills** (Yr 1 Dual Program) **QSS Quality Service Skills** (Yr 2 Cookery)
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program. (40 hours each YEAR -back of house - *Fast food retail outlets are not acceptable)*
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Friday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Deloraine Campus H Block H1
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 12:00pm – 4:30pm
HOST SCHOOL - LOCATION	THE GRANGE P-12 COLLEGE Deloraine Campus H Block H1

UNITS OF COMPETENCY

YEAR 1 - SIT20322 CERTIFICATE II IN HOSPITALITY

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBTWK201	Work effectively with others	40	N
SITHIND006	Source and use information on the hospitality industry	25	N
SITHIND007	Use hospitality skills effectively	0	N
SITXCCS011	Interact with customers	20	N
SITXCOM007	Show social and cultural sensitivity	20	N
SITXWHS005	Participate in safe work practices	12	N
SITXFSA005	Use hygienic practices for food safety	15	N
SITHCCC024	Prepare and present simple dishes	25	N
SITHCCC025	Prepare and present sandwiches	10	N
SITXINV006	Receive, store and maintain stock	20	N
SITHCCC023	Use food preparation equipment	25	N
SITHKOP009	Clean kitchen premises and equipment	13	N

YEAR 1 - SIT20421 CERTIFICATE II IN COOKERY

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC023	Use food preparation equipment	25	N
SITHCCC027	Prepare dishes using basic methods of cookery	45	N
SITHKOP009	Clean kitchen premises and equipment	13	N
SITXFSA005	Use hygienic practices for food safety	15	N
SITXINV006	Receive, store and maintain stock	20	N
SITXWHS005	Participate in safe work practices	12	N
SITHCCC024	Prepare and present simple dishes	25	N
SITHCCC025	Prepare and present sandwiches	10	N
SITXCCS011	Interact with customers	20	N

YEAR 2 - SIT20421 CERTIFICATE II IN COOKERY

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC034	Work effectively in a commercial Kitchen	60	Y
SITHCCC028	Prepare Appetisers and Salads	25	Y
SITHCCC029	Prepare stock, sauce and soups	35	Y
SITHCCC030	Prepare vegetable, fruit, eggs and farinaceous dishes	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commence.

QUALITY SERVICE SKILLS

COURSE CODE: ICT30120

CERTIFICATE III IN INFORMATION TECHNOLOGY

Program Description
This course will equip the student with comprehensive skills and knowledge to enter the information and communications technology (ICT) field. The course provides the introductory skills and knowledge with an emphasis on ICT support and computer networking. The course incorporates theoretical, practical and hands-on training in areas such as PC hardware and software maintenance; server administration; client operating systems; and workplace skills. The students will be enrolled in enough units over the two years to obtain the full certificate, but VCAA requires only partial completion to obtain satisfactory VCE VET study score. These units are outlined below. The choice is with the students if they want to complete the full certificate by working on the additional units or follow the VCAA pathway which will only be entitled the student to a Statement of Attainment from the RTO.

Pathways / Career Opportunities
Upon the successful completion of the full certificate a student may seek employment as part of an ICT support team – network technicians, help desk assistant or software support being options. Tertiary pathways/degrees qualifications in ICT networking at Certificate IV or diploma level at TAFE or numerous university degrees in ICT.

NOTE: the support stream is the focus of the course at Wyndham Central College

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	ICT30120
CERTIFICATE NAME	Certificate III in Information Technology
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 15120
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	TARNEIT SENIOR COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBXTW301	Work in Team	40	N
BSBXCS303	Securely manage personally identifiable information and workplace information	40	N
BSBCRT301	Develop and extend critical and creative thinking skills	40	N
ICTPRG302	Apply introductory programming techniques	40	N
ICTICT214	Operate application software packages	60	N
ICTSAS311	Maintain computer hardware	20	N
ICTSAS308	Run standard diagnostic tests – replacing 2D digital animations	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
ICTSAS310	Install, configure and secure a small office or home network	50	Y
ICTSAS305	Provide ICT advice to clients	40	Y
ICTSAS309	Maintain and repair equipment and software	20	Y
ICTSAS312	Provide basic system administration	20	Y
ICTICT313	Identify IP, ethics and privacy policies in ICT environments	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CUA30920

CERTIFICATE III IN MUSIC (PERFORMANCE) – NOT RUNNING IN 2027

Program Description
Certificate III in Music enables students to apply a broad range of knowledge and skills in varied work contexts in the music industry. Depending on the electives chosen, Units 1 and 2 include preparing for performances, writing song lyrics, developing ensemble skills and assisting with sound recordings. Units 3 and 4 offer scored assessment and include units such as developing improvisation skills, applying knowledge of genre to music making and performing music as part of a group or as a soloist.

Pathways / Career Opportunities
Completion of Certificate III prepares students for work in the music industry in areas such as performance, critical listening, music management and music promotions. With additional training and experience, potential employment opportunities may include professional musician, song writer, composer, arranger, copier, promoter, teacher, instrumentalist.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

NOTE: Students must have knowledge, experience and training in playing an instrument or vocals.

COURSE CODE	CUA30920
CERTIFICATE NAME	Certificate III in Music (Performance)
ENROLMENT TYPE	VE1
ASSESSING GROUP	N/A
RTO CODE	41549
RTO NAME	COSAMP
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUACMP311	Implement copyright arrangements	20	N
CUAIND313	Work effectively in the music industry	35	N
CUAIND314	Plan a career in the creative arts industry	35	N
CUAMPF213	Perform simple repertoire in ensembles	50	N
CUAMCP311	Create simple Musical composition	35	N
CUAMCP312	Write song Lyrics	30	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUAMPF412	Develop and apply stagecraft skills	70	Y
CUAMPF311	Develop technical skills for musical performances	20	Y
CUAMPF312	Prepare for musical performances	35	Y
CUAMPF315	Develop and perform musical improvisation	35	Y
CUAMPF416	Perform music as a soloist OR	70	Y
CUAMPF414	Perform Music as part of a group	70	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COLLEGE OF SOUND
AND MUSIC PRODUCTION

COURSE CODE: CUA30920

CERTIFICATE III IN MUSIC (SOUND PRODUCTION)

Program Description
Certificate III in Music Industry (Sound Production) provides students with the practical skills and knowledge to record, mix and edit sound sources. Units 1 and 2 include developing music industry knowledge, establishing contractual and work relationships, and following health, safety and security practices. Units 3 and 4 offers scored assessment and includes units such as editing sound using digital systems, operating sound mixing consoles, operating sound reinforcement systems and mixing sound sources.

Pathways / Career Opportunities
Completion of the Certificate III prepares students for work in the music industry in areas such as sound track laying, digital editing and mixing, audio visual equipment operations and stage management and can be applied to workplaces such as stage productions, radio and medium to large recording studios. With additional training and experience, potential employment opportunities may include sound technician, tour crew member, studio engineer, theatre/television audio technician.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA30920
CERTIFICATE NAME	Certificate III in Music (Sound Production)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 11808
RTO CODE	41549
RTO NAME	COSAMP
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Music Sound Production – Thomas Carr College
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 1:00pm - 4:30pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday 11:30am - 3:30pm
HOST SCHOOL - LOCATION	THOMAS CARR COLLEGE

UNITS OF COMPETENCY

YEAR 1 - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUASOU212	Performing basic sound editing	30	N
CUACMP311	Implementing Copyright arrangements	20	N
CUAIND313	Work effectively in the music industry	35	N
CUAIND314	Plan a career in the creative arts industry	35	N
CUASOU213	Assist with sound recordings	35	N
CUASOU211	Develop basic audio skills and knowledge	40	N

YEAR 2 - 2027 (CONTINUING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUASOU306	Operate sound reinforcement systems	40	Y
CUASOU317	Record and mix basic demos	40	Y
CUASOU321	Mix music in studio environments	60	Y
CUASOU412	Manage audio input sources	30	Y
CUASOU331*	Undertake live audio operations	100	Y
CUASOU308	Install and disassemble audio equipment	40	Y

* CUASOU331 - Will be completed over the 2 years.

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COLLEGE OF SOUND
AND MUSIC PRODUCTION

COURSE CODE: 22701VIC

CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP) (PARTIAL COMPLETION)

Program Description
The Certificate II in Plumbing (Pre-Apprenticeship) will equip you with the basic skills and knowledge to enter the plumbing or associated building industries and is designed to enhance your apprenticeship prospects. The program covers relevant material, equipment, and occupational health and safety procedures to ensure you work safely and effectively on building sites.

Pathways / Career Opportunities
The direct career pathway from this program is being employed in a full-time apprenticeship. Graduates will need to be employed by a Licensed Plumber before they continue their training as an apprentice.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

Program Requirements
This course includes the delivery of Construction Induction (White Card). If you already have completed these units previously it is a great benefit! You MUST email vetinschools@gordontafe.edu.au your USI Transcript or Statement of Attainment prior to starting the course.
.

COURSE CODE	22701VIC
CERTIFICATE NAME	Certificate II in Plumbing (Pre-apprenticeship) (partial completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday **AM:** 8:00am – 12:00pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1 - 22701VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
CPCCOM1015	Carry out measurements and calculations	20	N
CPCCOM2001	Read and interpret plans and specifications	36	N
VU23986	Use basic plumbing hand tools	50	N
VU23988	Use plumbing pipes, fitting and fixtures to simulate plumbing installations	30	N
VU23983	Prepare to work in the plumbing industry	20	N
CPCCWHS1001	Prepare to work safely in the construction industry	6	N
CPCPCM2039	Carry out interactive workplace communication	10	N

YEAR 2 – 22701VIC (CONTINUING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUAACD303	Produce technical drawings	50	N
VU23046	Apply basic sheet metal practices	50	N
VU23048	Fabricate simple plumbing pipe systems	30	N
VU23055	Use basic power tools	20	N
VU23047	Cut and penetrate building materials and structures	30	N
CPCPCM2039A	Carry out interactive workplace communication	10	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22701VIC

CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP) [VICTORIA UNIVERSITY]

Program Description
This introductory course equips you with knowledge and skills for entry into an apprenticeship (Certificate III in Plumbing) providing a specific range of foundational plumbing techniques.
You will learn

- Working safely as part of a team
- Measuring and calculating
- Using basic industry terminology to communicate effectively
- Reading plans and specifications
- Selecting and using plumbing tools,
- equipment, and materials
- Producing simple technical drawings
- Using basic welding equipment
- Using plumbing pipes, fittings, and fixtures
- to simulate plumbing installations.

Pathways / Career Opportunities
The plumbing services industry provides licensed plumbing and drainage services including installing and repairing water supply, sewer lines, septic tanks, drainage and gas systems. Plumbers mostly work in small businesses. This pre-apprenticeship from Victoria University can help you get your foot in the door. It will give you the industry skills to apply for an apprenticeship and start your career in plumbing. Employers often prefer apprentice applicants that have undertaken a pre-apprenticeship.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional Costs
Protective clothing and minor equipment may also need to be purchased.

Program Requirements:
N/A

COURSE CODE	22701VIC
CERTIFICATE NAME	Certificate II in Plumbing (Pre-apprenticeship)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS1001	Prepare to work safely in the construction industry	6	N
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
VU23986	Use basic plumbing hand tools	50	N
VU23987	Use basic power tools	20	N
CPCCCM1015	Carry out measurements and calculations	20	N
VU23978	Apply basic sheet metal practices	50	N
CPCPCM2039	Carry out interactive workplace communication	10	N
CUAACD313	Produce technical drawings	50	N
VU23980	Fabricate simple plumbing pipe systems	30	N

YEAR 2 - 22701VIC (CONTINUING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23051	Prepare to work in the plumbing industry	20	N
HLTAID010	Provide basic emergency life support	12	N
VU23053	Use basic electric welding equipment and techniques	20	N
VU23056	Use plumbing pipes, fittings and fixtures to simulate plumbing installation	30	N
VU23052	Use and apply basic levelling equipment for plumbing	8	N
BSBWRT311	Write simple documents	30	N
CPCCCM2001	Read and interpret plans and specifications	36	N
VU23049	Identify career pathways in the plumbing industry	30	N
VU23050	Perform basic oxy-acetylene welding and cutting	20	N
VU23047	Cut and penetrate building materials and structures	30	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VICTORIA UNIVERSITY

COURSE CODE: CUA31020

CERTIFICATE III IN SCREEN AND MEDIA – NOT RUNNING IN 2027

Program Description
Units 1 and 2 include participating in occupational health and safety processes, developing and applying creative arts industry knowledge, working with others and applying critical thinking techniques. Units 3 and 4 offers scored assessment and incorporates units such as 2D digital animations, writing content for a range of media, authoring interactive sequences and creating visual design components.

Pathways / Career Opportunities
With additional training and experience potential employment opportunities may include, camera/lighting assistant, radio program maker/presenter, editing assistant, interactive media author, production assistant. web designer, games designer, animator, special effects producer.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA31020
CERTIFICATE NAME	Certificate III in Screen and Media
ENROLMENT TYPE	VE1
ASSESSING GROUP	N/A
RTO CODE	121314
RTO NAME	AIET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
ICTWEB306	Develop web presence using social media	30	N
CUACAM211	Assist with basic camera shoots	30	N
CUAWHS312	Apply work health and safety practices	30	N
CUAIND311	Work effectively in the creative arts industry	50	N
CUADIG303	Produce and prepare photo images	20	N
BSBCRT311	Apply critical thinking skills in a team environment	40	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUADIG312	Author interactive sequences	40	Y
CUADES302	Explore and apply the creative design process to 2D forms	60	Y
CUAWRT301	Write content for a range of media	40	Y
CUAANM301	Create 2D digital animations	35	Y
CUADIG304	Create visual design components	30	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: SIS20122 & SIS30122

CERTIFICATE II IN SPORT & RECREATION & CERTIFICATE III IN SPORT, AQUATICS AND RECREATION [DUAL PROGRAM]

Program Description
The SIS20122-SIS30122 dual-qualification pathway offers all the benefits of a standard SIS30122 program but with the added bonus of a genuine exit point for those students who only complete Year 1 of the program. Students who successfully complete the ten required SIS20122 units will receive a SIS20122 Certificate II in Sport & Recreation at the end of Year 1. Students who complete the full two-year program can complete SIS20122 and SIS30122 certificates, and the VCAA scored program. Students may still enter Year 2 of the program, achieve partial completion of SIS30122, and complete the VCAA scored program.

SIS20122 - Certificate II in Sport and Recreation focuses on practical skills in the sport, fitness, and recreation industry, preparing students to assist with activities and perform equipment maintenance.
SIS30122 - Certificate III in Sport, Aquatics and Recreation provides students with the skills and knowledge to work in the sport, aquatic or recreation industries.

Pathways / Career Opportunities
Completing **Certificate II in Sport & Recreation** is a great foundation for students wanting to contribute to their community sports club or start in an assistant-level role in a sport, fitness or recreation organisation.
Job Opportunities: Customer service assistant, Leisure Assistant, Recreation assistant, Retail assistant, Grounds assistant, Facility assistant.
Certificate III in Sport, Aquatics and Recreation:
Employment opportunities reflect roles such as recreation officer, activity operation officer, sport and recreation attendant, community activities officer or leisure services officer, activities officer, Leisure services officer.

Contribution to VCE / VCE VM & VPC
Credit in the VCE (including VCE VM and VPC): recognition of up to three VCE VET units at Units 1 and 2 level, and a VCE VET Unit 3–4 sequence.
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	Year 1: SIS20122 Year 2: SIS30122
CERTIFICATE NAME	Year 1: Certificate II in Sport & Recreation Year 2: Certificate III in Sport, Aquatics and Recreation
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01742 (HCSC) School – 01566 (WCC)
RTO CODE	HCSC: 45452 WCC: 40548
RTO NAME	HCSC: Savile Learning WCC: IVET
ATAR	Scored assessment is available for the Units 3 and 4 sequence of SIS30122 Certificate III in Sport, Aquatics and Recreation
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday **AM:** 9:00am – 12:30pm **PM:** 1:00pm – 4:15pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SC
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	**WCC** Wednesday **PM:** 1:00pm – 4:15pm **HCSC** (Subject to demand) Wednesday **PM:** 1:00pm – 4:15pm
HOST SCHOOL - LOCATION	HOPPERS CROSSING SC (HCSC) WYNDHAM CENTRAL COLLEGE (WCC)

UNITS OF COMPETENCY

YEAR 1 - CERTIFICATE II IN SPORT & RECREATION (SIS20122)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTWHS001	Participate in workplace health and safety	20	N
SISXEMR003	Respond to emergency situations	20	N
HLTAID011	Provide first aid	18	N
SISXFAC006	Maintain activity equipment	5	N
SISSPAR009	Participate in conditioning for sport	30	N
SISSSOF002	Continuously improve officiating skills and knowledge	20	N
BSBPEF301	Organise personal work priorities	30	N
SISXCCS004	Provide quality service	25	N
SISOFLD001	Assist in conducting recreation sessions	30	N
SISXIND011	Maintain sport, fitness and recreation industry knowledge	50	N
SISXIND009	Respond to interpersonal conflict	20	N

YEAR 2 - CERTIFICATE III IN SPORT, AQUATICS & RECREATION (SIS30122)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SISSSCO001	Conduct sport coaching sessions with foundation level participants	50	Y
SISXPLD002	Deliver recreation sessions	60	Y
SISXPLD004	Facilitate groups	25	Y
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control processes	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22705VIC

CERTIFICATE I IN TRANSITION EDUCATION (PARTIAL COMPLETION) – NOT RUNNING IN 2027

Program Description
Certificate I in Transition Education is intended to support learners with permanent intellectual disabilities to develop the skills to find the most appropriate option for them in the community after leaving school. This may include employment, volunteer work or further study. The certificate includes the development of employability skills including communication, problem-solving, self-management and use of technology.
Students are supported to develop strategies to identify information and resources about everyday activities such as travel, health and participation in recreational activities, develop independent living skills and participate in activities in the community.

Pathways / Career Opportunities
Students who complete this partial program at school may choose to attend The Gordon TAFE post school to complete the Certificate I in Transition Education. Students' goals may also include transitioning to volunteer work or entry-level employment.

Contribution to VCE / VCE VM & VPC
N/A

COURSE CODE	22705VIC
CERTIFICATE NAME	Certificate I in Transition Education (partial completion)
ENROLMENT TYPE	VE3
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	NIL
STRUCTURED WORKPLACE LEARNING (SWL)	Recommended
VET CAREER VIDEO	N/A
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	N/A
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	
YEAR 2	
VCE UNITS	N/A
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1 AND YEAR 2 - (2027) ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU24045	Participate in the community	150	N
VU23770	Undertake a project with guidance	20	N
VU24040	Explore a micro business opportunity	50	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CUA31125

CERTIFICATE III IN VISUAL ARTS

Program Description
This qualification reflects the role of individuals who are developing a range of visual art skills and who may take responsibility for own outputs in work and learning. It applies to work in different visual arts, craft and design environments. Practice at this level is underpinned by the application of introductory art theory and history.

Pathways / Career Opportunities
Certificate IV in Visual Arts, Diploma of Photography And Photo Imaging.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA31125
CERTIFICATE NAME	Certificate III in Visual Arts
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01566
RTO CODE	41549
RTO NAME	COSAMP
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	WYNDHAM CENTRAL COLLEGE

UNITS OF COMPETENCY

YEAR 1 - CUA31125

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBWHS211	Contribute to the health and safety of self and others	20	N
CUAACD311	Produce drawings to communicate ideas	90	N
CUAPPR311	Produce creative work	45	N
CUARES301	Apply knowledge of history and theory to own arts practice	50	N
CUADRA311	Produce Drawings	50	N
CUAPA1311	Produce Paintings	50	N

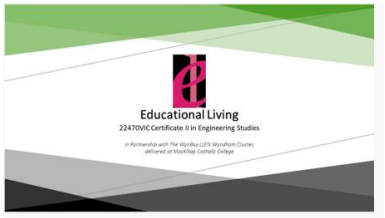
YEAR 2 - CUA31125 (CONTINUING STUDENTS ENROL IN NEW COURSE)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUASCU311	Produce sculpture	50	N
CUADES201	Follow a design process	50	N
CUAPHI312	Capture photographic images	60	N
CUAPPR211	Make simple creative work	40	N
CUAACD201	Develop drawing skills to communicate ideas	60	N
BSBTWK201	Work effectively with others	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VET CAREER VIDEOS

Visit the Shape Your VCE website [vcaa.vic.edu.au/curriculum/vet/shape-your-vce] for more resources.

VET Community Services **Werribee Secondary College** https://youtu.be/p_lTnjbHREw	**VET Engineering - Mackillop College** **Werribee / Educational Living** https://youtu.be/V6XN2B_Nmu8	**Shape your VCE** **VCAA** https://vcaa.vic.edu.au/curriculum/vet/shape-your-vce
		

VET PROGRAMS FLYERS

SCHOOL HOST	VET PROGRAM NAME	FLYER LINK
Good News Lutheran College		
	CERTIFICATE III IN BUSINESS (Year 1)	View Flyer
	CERTIFICATE III IN CHRISTIAN MINISTRY AND THEOLOGY (1-Year Program)	View Flyer
The Grange P-12 College		
	CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL)	View Flyer
	CERTIFICATE II IN AUTOMOTIVE (MECHANICAL) "Supported"	View Flyer
	CERTIFICATE II IN HOSPITALITY & CERTIFICATE II IN COOKERY [DUAL PROGRAM]	View Flyer
	CERTIFICATE III IN BEAUTY SERVICES (PARTIAL COMPLETION)	View Flyer
Hoppers Crossing Secondary College		
	CERTIFICATE III BUSINESS (Year 1&2)	View Flyer
	CERTIFICATE III IN DANCE (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE II IN SPORT & RECREATION & CERTIFICATE III IN SPORT, AQUATICS AND RECREATION [DUAL PROGRAM] (Year 1 & 2)	View Flyer
Heathdale Christian College		
	CERTIFICATE II IN COOKERY	View Flyer
MacKillop College Werribee		
	CERTIFICATE II IN ENGINEERING STUDIES	View Flyer
Manor Lakes P-12 College		
	CERTIFICATE II IN ANIMAL CARE	View Flyer
Tarneit Senior College		
	CERTIFICATE III IN INFORMATION AND COMMUNICATIONS TECHNOLOGY (Year 1)	View Flyer
Thomas Carr College		
	CERTIFICATE II IN APPAREL, FASHION AND TEXTILES	View Flyer
	CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY) (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE III IN MUSIC (SOUND PRODUCTION)	View Flyer
Warringa Park School		
	CERTIFICATE I IN TRANSITION EDUCATION (PARTIAL COMPLETION)	View Flyer
Werribee Secondary College		
	CERTIFICATE III IN COMMUNITY SERVICES (PARTIAL COMPLETION)	View Flyer
Wyndham Central College		
	CERTIFICATE III IN INFORMATION AND COMMUNICATIONS TECHNOLOGY (Year 2)	View Flyer
	CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL)	View Flyer
	CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP) (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE II IN SPORT & RECREATION & CERTIFICATE III IN SPORT, AQUATICS AND RECREATION [DUAL PROGRAM] (Year 2)	View Flyer