2027 STUDENT HANDBOOK

HOBSONS BAY CLUSTER

VET DELIVERED TO SECONDARY STUDENTS (VETDSS)



Version Date:

02 November 2026

WYNBAY LOCAL LEARNING & EMPLOYMENT NETWORK

THE EDUCATION STATE

VICTORIA State Government | Education and Training

HOBSONS BAY VET CLUSTER

Hobsons Bay VETDSS Cluster arrangement is founded on a spirit of co-operation between schools and with the purpose of providing a wider breadth of learning opportunities for students.

Participating Member Schools:

1. Altona College
2. Bayside P-12 College
3. Emmanuel College
4. Homestead Senior Secondary College
5. Laverton P-12 College
6. Mount St. Joseph Girls' College
7. Point Cook Senior Secondary College
8. Williamstown High School

PLEASE REFER ALL YOUR QUESTIONS IN THE FIRST INSTANCE TO YOUR HOME SCHOOL VET COORDINATOR

For more information please contact:
Stefan Colosimo
VDSS Cluster Manager
Mob: 0477 179 000
Email: stefan@wynbayllen.org.au

Privacy notice

When a student applies for a VET course, the student's school (Home School) will assist the relevant external provider (which includes a Delivery School and/or Registered Training Organisation (RTO)) with collecting student information for the purposes of assessing the application and placement of the students in VETDSS course. The Home School's Career Advisor or VET Coordinator will also work together with students to upload their application information into a secure online portal managed by the WynBay Local Learning Education Network, which is funded by the Victorian government.

When a student is accepted into a VET course, the Home School may assist the relevant external provider with collecting necessary student personal and health information needed for enrolment with the external provider, supporting students' educational, social and wellbeing needs, medical emergencies and other purposes stated in the Schools' Privacy Policy.

Once the student is accepted into the course, in order to ensure the safety and wellbeing of students and others, the school may also share necessary student information such as emergency contacts, health plans, foreseeable risks, or reasonable adjustments that it holds with the chosen VET course external provider (which includes the RTO and Delivery School) and where permitted by law.

If you have questions or wish to request access to the information, please contact your Home School's VET Coordinator. For more information about how government schools handle student and parent information, please see:
https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx

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WHAT IS VET DELIVERED TO SECONDARY STUDENTS PROGRAM (VETDSS)?

Vocational Education and Training (VET) programs delivered to secondary school students are designed to expand opportunities and pathways for students and improve educational outcomes in line with the Victorian Government's objective to increase the number of young people completing Year 12 or equivalent. The skills you learn relate to a career pathway, so can apply them at work or in further education and training. You can add a VET course or certificate to your studies while you're at school.

Incorporating VET in your VCE or VCE Vocational Major

VET can play an important role in senior secondary schooling. When you add VET to your VCE or VCE VM studies you gain practical skills in an industry you are interested in.

VET courses:

- provide a nationally recognised qualification in a specific industry, or provide credit towards one contribute towards the completion of your VCE
- allow you to study through School-Based Apprenticeships and Traineeships, which are often paid positions.

VET programs in the VCE and VCE Vocational Major:
There are a range of VET programs that you can select as part of your VCE or VCE Vocational Major. Please ask your school VET Coordinator or Careers Counsellor about the VET programs your school offers.

Combining VET with your Victorian Pathways Certificate (VPC)

VET plays an important role in the later years of secondary school. Adding VET to your Victorian Pathways Certificate (VPC) gives you practical work-related skills in a specific industry.

VET courses:

- Provide a nationally recognised qualification in a specific industry, or credit towards one.
- Contribute towards the completion of your VCE.
- Allow study through a School-Based Apprenticeships and Traineeships. These are often paid positions.

Talk to your school about how you can combine VET studies with your VPC.

Apprenticeships and traineeships at school

Your VCE or VCE Vocational Major can also include an apprenticeship or traineeship. You can also combine an apprenticeship or traineeship with your VPC. Starting an apprenticeship or traineeship while at school means you can get paid on-the-job training that leads to a qualification. School-based apprenticeships and traineeships give you the confidence and vocational skills that employers need.

VET credit in VCE, including the VM and the VPC

Students gain credit into their VCE, including the VM, and the VPC by undertaking:

- VCE VET programs that have been developed by the VCAA in consultation with stakeholders including industry. Information regarding the VCE credit available in each VCE VET program is published on the individual VCE VET program pages on this website.
- approved apprenticeships and traineeships that are in the same industry areas as designated VCE VET programs
- other VET qualifications, which provide credit into the VCE through block credit recognition

VET credit towards the VCE, including the VM

VET credit towards the VCE, including the VM:

- Students can accrue VCE credit achieved through multiple VET qualifications at Certificate II level or above, up to a maximum of 180 nominal hours of completed units of competency (UoCs). This will give students two VCE units towards the VCE / VCE VM.
- Students who complete 180 nominal hours of UoCs in a certificate II or above, then move into another certificate III or above in the same industry* will accrue VCE credit at Unit 3–4 level for the next 180 nominal hours of completed UoCs.
- Students who complete 180 nominal hours of UoCs in a certificate II or above, receiving VCE Units 1 and 2 credit, and then enrol in an approved apprenticeship or traineeship will accumulate VCE credit from the apprenticeship/traineeship in the following order: Units 3, 4, 1, 2, 3, 4.

For example, a student completes 180 nominal hours of training in Certificate II in Kitchen Operations and receives VCE VET Hospitality Unit 1 and 2. The student then decides to move into a Certificate III in Carpentry SBAT. For their next 180 hours of training, they will receive VCE Units 3 and 4. Each additional 90 nominal hours of training would accrue VCE credit in the following order: Units 1, 2, 3, 4.

This policy applies to:

- all SBATs in certificates III or above
- certificate II traineeships that are in the same industry* as VCE VET programs drawn from certificate II qualifications that provide VCE Units 1–4 credit (typically trade pathways or pre-apprenticeship qualifications).

* Qualifications deemed to be in the same industry for VCE credit purposes are determined based on their Training Package Industry Code (e.g. BSB, SIT, AUR, etc.)

VET credit towards the VPC

Students will gain VET credit into the VPC in the following way:

- 90 nominal hours-worth of completed UoCs from a certificate I qualification or above will provide one credit towards the VPC.
- Students can accrue credit across multiple VET qualifications, up to a maximum of 180 hours. This will give students two units towards the VPC.

VET QUALIFICATIONS

Schools can offer senior secondary students VET qualifications selected from the range of industry areas approved by the VCAA.

Successful completion of VET in the VCE VM or VPC can provide students with:

- a VCE (including the VM), a VPC certificate issued by the VCAA, and a VET certificate issued by a registered training organisation (RTO)
- two statements of results issued by the VCAA giving details of units completed in the VCE, VCE VM or VPC and UoCs completed in the VET qualification
- an enhanced ATAR, which can improve access to further education
- pathways into employment and/or further VET qualifications or training
- workplace experience gained through structured workplace learning.

Students value VET because it:

- allows them to combine general and vocational studies which for many, provides a practical focus in a range of industry areas
- provides direct experience of business and industry
- enables them to explore training in areas that will enhance their pathway choices.

Employers value VET because it:

- contributes to the development of entry level skills for their industry
- provides students with a practical and focused introduction to workplace requirements
- enhances the employability of students
- enables industry to contribute to educational programs in schools
- enables industry to participate in local community networks.

More information:

- Find out about the VCE VM curriculum.
- Find out more about the VCE VM professional learning available for providers.

Source:
Victorian Government's Your World. Your VCE webpage: https://www.vic.gov.au/vce
Victorian Curriculum and Assessment Authority (VCAA): https://www.vcaa.vic.edu.au/curriculum/vet/how-vet-works

VETDSS ASSESSMENT PLANS

Courses delivered in the cluster that are relevant to VCE scored assessment are:

- HLT33021 ALLIED HEALTH ASSISTANCE
- BSB30120 BUSINESS
- CHC32015 COMMUNITY SERVICES
- SIT20421 COOKERY
- CUA30120 DANCE
- 22632VIC ENGINEERING STUDIES
- ICT30120 INFORMATION TECHNOLOGY
- CUA30920 MUSIC (PERFORMANCE)
- CUA30920 MUSIC (SOUND PRODUCTION)
- CUA31020 SCREEN AND MEDIA
- SIS30122 SPORT, AQUATICS AND RECREATION

For details of the score assessment please see the Assessment Plans document

GENERAL VETDSS PROGRAM INFORMATION

TRAVEL ARRANGEMENTS

Some students will be required to travel independently to and from the venue of the course they have chosen. Wednesday and Thursday are the agreed VETDSS delivery time in the Hobsons Bay VETDSS Cluster. There will be a cluster bus provided on these days. It travels to all the schools in Hobsons Bay Cluster (bus times will be provided at the start of 2027).

When VET classes have finished for the day, all students must leave the HOST school's premises in a swift and timely manner.

STUDENT BEHAVIOUR OUTCOMES

Students will abide by the teacher's rules and the rules of the HOST School whenever they are on site. This includes meeting Occupational Health and Safety Requirements in and out of the classroom. Attitude and behaviour are to be of the expected standard.

Breaches of safety or serious offences will require students to be sent out of class. The HOST school VET Coordinator /RTO must communicate this by writing and phone to the HOME and HOST SCHOOL VET Coordinator where applicable on the day of the incident.

All incidents that occur relating to a student's behaviour must be escalated to Stefan Colosimo (WynBay LLEN - VDSS Cluster Manager) on the day of the incident so a course of action can be negotiated by all parties. All correspondence by all parties should be in writing. The action that might occur depending on the severity of the student's behaviour could result in a warning or a meeting between the Home School VET Coordinator, HOST school VET Coordinator, a parent, and the student.

A review of the student's continued participation in VET will be considered. Serious breaches in behaviour can result in an exclusion from VET.

DRESS CODE

Students are required to wear their Home School uniform when attending VET programs at delivery schools within the cluster. If attending University or TAFE students must comply with University / TAFE requirements. When students are completing a practical subject, students must bring their required safety or work clothes to the class and change once they have entered the school/venue.
Students are not required to wear school uniform on SWL.

Please note if any student studying a trade arrives at their VET class without their correct clothing, they will be asked to leave class immediately. The HOME school VET Coordinator must be called when a student is asked to leave a VET class.

VET EXCURSIONS

Students are required to any course-organised excursions which run at various venues and only need an informative notice of excursions throughout the year. Attendance for excursions, if they differ from the scheduled VET day, depends on the specific arrangement made between the school and the training provider, and must comply with any Department of Education policies. Where practical, Host schools should try to arrange excursions during scheduled VET day/class.

STUDENTS ABSENCES

Students are permitted a maximum of 2 absences per semester or 4 for the year. An additional 2 approved absences will be allowed per year for school camps, excursions etc. Any more absences may result in the student not satisfactorily completing the units/modules. Students need to notify their VET Co-ordinators, trainers and/or the workplace in advance.

STUDENT CHARGES FOR VET

Please be aware that there is a student charge for all VET programs. VET programs can be very expensive and so the cost of the program should be considered carefully before selecting a VET. Please see your VET Co-ordinator for charges for 2027. Please be aware that there is no REFUND if you do not withdraw from the VET program before the withdrawal Census date. Please see your VET Co-ordinator for details about withdrawing.

MINIMUM CLASS SIZES AND CHANGES TO PROGRAMS

Please be aware that if numbers are insufficient to meet a minimum class size the VET program will be withdrawn. Please note the following arrangements and course outlines are subject to change. Courses delivered at different sites may include modules which vary from the sample course outline included in this booklet.
Students will be notified of changes prior to course commencement.

WHAT IS STRUCTURED WORKPLACE LEARNING (SWL)?

- Structured workplace learning provides students with the opportunity to integrate on-the-job experience with secondary study as part of the Victorian Certificate of Education (VCE), the VCE Vocational Major or the Victorian Pathways Certificate.
- Schools must implement this policy and follow the guidance on the Guidance tab, when planning for and conducting structured workplace learning arrangements, to ensure compliance with legislation.
- Principals may nominate other school-based staff to authorise structured workplace learning placements. Refer to Roles and responsibilities for more information.

Structured workplace learning provides students with the opportunity to:

- integrate practical on-the-job experience and learning in workplaces with nationally recognised Vocational Education and Training (VET) undertaken as part of the VCE, the VCE Vocational Major or the Victorian Pathways Certificate
- undertake work placement to complement an applied learning program as part of the VCE Vocational Major or the Victorian Pathways Certificate
- demonstrate the practical application of work-related skills as part of VCE Industry and Enterprise.

Structured workplace learning provides the opportunity for:

- enhanced skill development
- practical application of industry knowledge
- assessment of units of competency
- achievement of some learning outcomes
- enhanced employment opportunities.

Structured workplace learning arrangements

All structured workplace learning arrangements must comply with Ministerial Order 1412 – Structured Workplace Learning Arrangements (PDF).

The department's comprehensive guidance, on the Guidance tab, supports schools to comply with their obligations under Ministerial Order 1412.

Structured workplace learning arrangement form

The Structured workplace learning arrangement form must be completed and signed before the structured workplace learning commences. It must be signed by:

- the employer
- the student
- the parent/carer of the student – if the student is under 18 years of age
- the principal or nominated person – the principal may nominate a person or a member of a class of persons (nominated person), for example, assistant principals, teachers or education support staff employed by the school, to perform the powers and functions of the principal which relate to structured workplace learning. The principal must ensure that nominated persons have the required knowledge and understanding of obligations in the Education and Training Reform Act 2006 (Vic) and Ministerial Order 1412 (PDF) relating to structured workplace learning arrangements. More detail on the provision of principal nomination for SWL can be found in the guidance chapter, Roles and responsibilities.

Government school users can access the form on the dedicated Work-Based Learning Application (WBL App). Refer to the guidance chapter, Structured workplace learning arrangement form on the Guidance tab for further details.

The department's Structured workplace learning travel and accommodation form (PDF) must be used if:

- it is proposed that the student may need to undertake vehicle travel with their employer and/or supervisor during the arrangement, including travel to-or-from the workplace
- the student is required to stay in accommodation other than their normal place of residence while undertaking structured workplace learning.

This form must be signed by:

- for travel – both the employer and the parent/carer – or the student if they are aged 18 years or over
- for accommodation – the parent/carer – or the student if they are aged 18 years or over.

Government school users can access this form via the WBL App. Refer to Travel and accommodation arrangements on the Guidance tab for further information about this form and how it can be accessed.

Work-Based Learning Application

The Work-Based Learning Application (WBL App) enables government schools to digitally coordinate and process structured workplace learning arrangements. This includes the creation and management of digital arrangement forms.

Refer to the Work-Based Learning Application on the Guidance tab for further details.

Occupational health and safety

Principals or nominated persons must be satisfied that a student is either undertaking or has completed occupational health and safety (OHS) training prior to commencing structured workplace learning as follows:

- where a student is undertaking structured workplace learning as part of a VET program within the VCE including the VCE Vocational Major, or the Victorian Pathways Certificate – the principal or nominated person must be satisfied that the student is undertaking, or has completed the OHS training unit of competency within the VET program
- where a student is undertaking structured workplace learning which is not related to their VET program within the VCE including the VCE Vocational Major, or the Victorian Pathways Certificate – the principal or nominated person must be satisfied that the student has completed an OHS program required by the department as follows:
    - if the student is undertaking VCE Industry and Enterprise – they must complete safe@work
    - if the student is undertaking structured workplace learning to complement an applied learning program as part of the VCE Vocational Major or the Victorian Pathways Certificate – they must complete safe@work.

Child Safe Standards

All Victorian schools are required to comply with the Child Safe Standards to ensure they are well prepared to keep children and young people safe and protect them from abuse. Ministerial Order 1359 – Implementing the Child Safe Standards – Managing the risk of child abuse in schools PDF) provides the framework for child safety in schools. The Child Safe Standards require schools to put in place systems and processes to help prevent harm to students in all school environments, including workplace learning environments where students undertake:

- work experience
- structured workplace learning
- school community work/volunteering
- and school-based apprenticeships and traineeships.

For more information, visit:

- Child Safe Standards
- PROTECT website

Refer to Student safety and wellbeing for more guidance and helpful fact sheets on implementing Child Safe Standards in structured workplace learning placements.

Contacts

For assistance with queries relating to structured workplace learning, please contact the relevant organisation as outlined below.

For government schools

School Industry Engagement, Strategy and Secondary School Reform
at: work.based.learning@education.vic.gov.au

For Catholic schools

Contact the relevant Diocese representative:

- Carmel Clark
  Ballarat Catholic Education
  pathways@dobcel.catholic.edu.au
- Jenny Wilson
  Melbourne Archdiocese Catholic Schools
  pathways@macs.vic.edu.au
- Sam Franzi
  Sale Catholic Education
  pathways@doscel.catholic.edu.au
- Barry Norton
  Catholic Education Sandhurst
  pathways@ceosand.catholic.edu.au

For independent schools

Maria Floudiotis
Independent Schools Victoria
maria.floudiotis@is.vic.edu.au
enquiries@is.vic.edu.au
Phone: 03 9825 7200

Related policies

- School Based Apprenticeships and Traineeships
- School Community Work
- Vocational Education and Training Delivered to School Students
- Work Experience

Relevant legislation

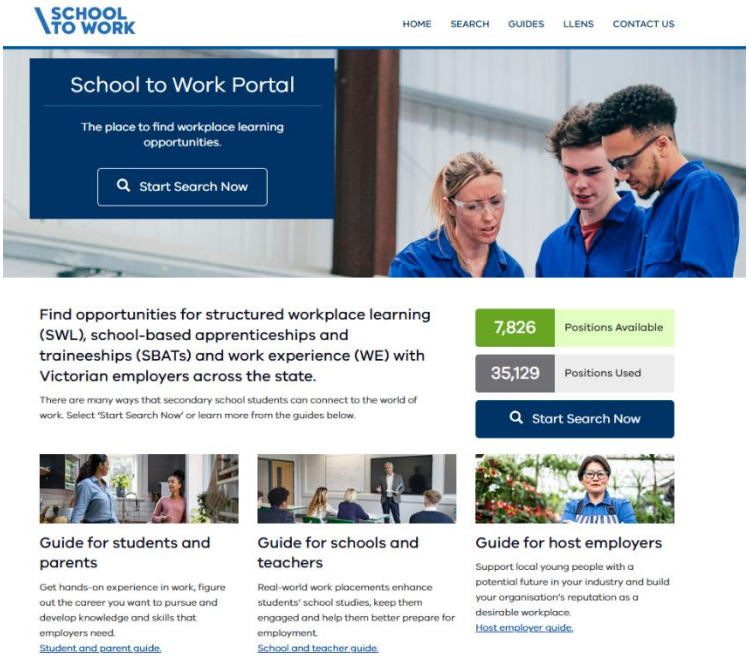
- Education and Training Reform Act 2006 (Vic)
- Ministerial Order 1412 – Structured Workplace Learning Arrangements (PDF)
- Ministerial Order 1472 – Structured Workplace Learning and Work Experience Arrangements (PDF)
- Ministerial Order 1359 – Implementing the Child Safe Standards – Managing the risk of child abuse in school (PDF).

Source:

- https://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/SWLRforVET/Pages/Index.aspx

https://www2.education.vic.gov.au/pal/structured-workplace-learning/guidance/structured-workplace-learning-arrangement-form

SCHOOL TO WORK STATEWIDE PORTAL



The Department has established the School to Work Portal — a website which provides students and teachers with a single, easy to navigate, information and referral point for structured workplace learning opportunities offered by a diverse range of employers.

Searching on the portal can be done by:

- location
- Industry, or
- VET certificate

WynBay LLEN is funded to deliver the S2W Program and facilitate student access to work-based learning placements tailored to local priorities and employment opportunities in Wyndham and Hobsons Bay. We have contacts with employers in automotive, building and construction, electro-technology and other sectors.

If you are a student or teacher looking for structured workplace learning opportunities, visit the School to Work Portal:

http://www.workplacements.education.vic.gov.au/

Workplace Learning Record resources:
https://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/SWLRforVET/Pages/WLRResources.aspx



2027 VETDSS PROGRAMS

*Commencement of program will be dependent on adequate student numbers for enrolment and funding.

*Programs and units of competency are subject to change prior to commencement.

FEES AND APPLICATION:

Contact the HOME SCHOOL VET COORDINATOR

COURSE CODE: AHC20122

CERTIFICATE II IN AGRICULTURE

NOTE: Based on demand students who choose Agriculture may be combined with the Horticulture class and complete Agriculture-specific electives.

Program Description:
Certificate II is regarded as an entry-level course. This qualification provides a general vocational outcome in agriculture. The qualification enables individuals to select a livestock production or cropping context as a job focus or, in the case of mixed farming enterprises, both. A farm tradesperson is an experienced farmhand and is likely to be involved in co-ordinating a wide range of agricultural operations. Work undertaken as a farm tradesperson will depend on the type of farm production carried out, and includes:

- planting and harvesting crops
- implementing animal and crop husbandry practices
- servicing and repairing farm equipment and
- machinery
- designing and constructing fencing
- loading and unloading livestock
- installing and maintaining farm water supplies and irrigation systems

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	AHC20122
CERTIFICATE NAME	Certificate II in Agriculture
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	21316
RTO NAME	ACAH
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	Werribee Park/25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Offered in 2028
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1 [2027] ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCIRG221	Assist with pressurised irrigation operations	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
RIISAM203E	Use hand and power tools	20	N
AHCPHT215	Plant horticultural crops	25	N
AHCMOM216	Operate side by side utility vehicles	25	N

YEAR 2 [2025]

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCPMG201	Treat weeds	30	N
AHCPMG202	Treat plant pest, diseases and disorders	30	N
AHCPCM204	Recognise plants	30	N
AHCSOL203	Assist with soil or growing media sampling and testing	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCPLY303	Maintain health and welfare of poultry	25	N
AHCWRK212	Work effectively in the industry	25	N
AHCWRK213	Participate in workplace communications	25	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: HLT33021

CERTIFICATE III IN ALLIED HEALTH ASSISTANCE (PARTIAL COMPLETION)

Program Description
Certificate III in Allied Health Assistance provides students with the knowledge and skills that will enhance their employment prospects in the Health industry. These qualifications cover workers who provide assistance to allied health professionals and other health professionals with the care of clients.

Pathways / Career Opportunities
Upon successful completion of the Certificate III in Allied Health Assistance you will be prepared for further training to establish your career in a range of health fields. This course has pathways, and possible credit into further study in allied health, remedial massage and nursing.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Program Requirements
This course requires you to obtain a Working With Children Check. If you already have this check, it is a great benefit! You MUST email vetinschools@gordontafe.edu.au a copy of the check.

Additional SWL Information
The National Training Package rules require completion of 120 hours of clinical placement (HLT33021). The units selected in The Gordon's VETDSS Health Program **do not** contain mandated work or clinical placement requirements. Therefore, placement is not mandatory. Undertaking Structured Workplace Learning is strongly recommended as it is for all VCE VET programs.

COURSE CODE	HLT33021
CERTIFICATE NAME	Certificate III in Allied Health Assistance (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3044
RTO NAME	The Gordon
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**VCAA Requirements:** The VCAA has determined that Structured Workplace Learning (SWL) is an appropriate and valuable component of all VCE VET programs. The VCAA mandates SWL under the following situations: • where a period of work placement is mandated for the award of the qualification • where the assessment conditions from a UoC contain a statement regarding the requirement to demonstrate skills in a workplace. **See Additional SWL Information**
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 4:30pm
HOST SCHOOL - LOCATION	THE GORDON TAFE 24 Watton Street, Werribee
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday **AM:** 9:30am – 12:30pm **PM:** 1:30pm – 4:30pm **(2x Classes)**
HOST SCHOOL - LOCATION	THE GORDON TAFE 24 Watton Street, Werribee

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTWHS001	Participate in workplace health and safety	20	N
CHCCOM005	Communicate and work in health or community services	30	N
BSBPEF301	Organise personal work priorities	30	N
HLTINF006	Apply basic principles and practices of infection prevention and control	35	N
CHCCCS002	Assist with movement	25	N
CHCDIV001	Work with diverse people	40	N
CHCCCS020	Respond effectively to behaviours of concern	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBMED301	Interpret and apply medical terminology appropriately	60	Y
HLTAAP001	Recognise healthy body systems	70	Y
HLTHPS001	Take clinical measurements	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: MST20722

CERTIFICATE II IN APPAREL, FASHION AND TEXTILES

Program Description:
VCE VET Fashion is designed to give high school students an introductory overview of fashion design, introducing students to all facets of the design and production process, whilst simulating a work environment. It provides students with the design and development skills and knowledge to prepare them for work in the fashion industry. We offer small class sizes of up to 12 students. This is a great course to foster creative and technical skills. Over the 2 years' students will complete a nationally recognised Certificate II in Applied Fashion Design and Technology and a partial completion of Certificate III qualification.

In class you will learn and develop skills in fashion illustration, designing and interpreting sketches, working with patterns, sewing and applying quality measures.
This is a practical course that allows students to develop their creativity and produce high quality garments.

Pathways / Career Opportunities:
This course will lead to higher level studies at certificate III and IV level. Credit transfers may be available into Certificate III in Applied Fashion Design and Technology and Certificate IV in Applied Fashion Design and Technology.
Career paths in the textiles, clothing, and footwear sectors may include employment in the clothing manufacturing industry as garment sample hands, machinists, garment cutters and makers, finishing operators, and quality assurance officers.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	MST20722
CERTIFICATE NAME	Certificate II in Apparel, Fashion and Textile
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 14555
RTO CODE	21230 4687
RTO NAME	Ripponlea Institute (Year 1) Box Hill Institute (Year 2)
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hours (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Applied Fashion Design and Technology
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2 (Combined Year 1 & 2)
DAY & TIME	Thursday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4 (Combined Year 1 & 2)
DAY & TIME	Thursday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1 2027 RIPPONLEA INSTITUTE

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CORE			
BSBCMM211	Apply communication skills	40	N
MSMWHS200	Work safely	30	N
MSTAT2005	Sew materials by machine	60	N
MSTGN2018	Work in the TCF industry	40	N
ELECTIVES			
MSTAT2003	Modify Patters	50	N
MSTAT3008	Embellish textile products	40	N

YEAR 2 2027 RIPPONLEA INSTITUTE (CONTINUING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CORE			
MSMENV272	Participate in environmentally sustainable work practices	30	N
MSTGN2023	Identify and handle fabrics and textiles	80	N
ELECTIVES			
MSTAT2001	Prepare and communicate design concepts for simple textile products	60	N
MSTAT2002	Draw basic sketches of textile products	30	N
MSTAT2006	Assemble simple textile products	40	N
MSTAT2010	Use basic textile production processes	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

Ripponlea Institute

COURSE CODE: AUR20720

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION [LIGHT]

Program Description:
To provide students with the skills and ability to achieve competencies which will enhance their employment and further training prospects within the automotive and automotive related industries. The Certificate II in Automotive Studies provides students with a broad base of skills necessary to maintain and service a wide range of motor vehicles. This solid grounding in the principles of automotive maintenance and repair will give you a head start in gaining an automotive apprenticeship.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	AUR20720
CERTIFICATE NAME	Certificate II in Automotive Vocational Preparation [Light]
ENROLMENT TYPE	VE1
ASSESSING GROUP	School - 01387
RTO CODE	121314
RTO NAME	AIET
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 160 hrs (4 weeks) of structured workplace learning over the duration of the VCE VET program. (10 days per year is recommended)
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE PAISLEY CAMPUS Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE PAISLEY CAMPUS Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURAEA002	Follow enviro & sustainability best prac.	25	N
AURASA102	Follow safe working prac. in automotive workplace	20	N
AURETR103	Identify auto elect systems/components	25	N
AURLTA101	Identify auto mech systems/components ('compondents' in VASS)	25	N
AURTTK102	Use/maint. tools/equip. in auto workplace	20	N
AURTTA127	Carry out basic vehicle servicing ops	40	N
AURTTB007	Remove and replace brake assemblies	20	N
AURTTJ003	Remove/replace wheel and tyre assemblies	10	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURAFA103	Comm effectively in automotive workplace	20	N
AURAFA104	Resolve routine prob in automotive workplace	20	N
AURETK003	Operate electrical test equipment	40	N
AURETR006	Solder electrical wiring and circuits	20	N
AURETR048	Construct/test basic electronic circuits	40	N
AURTTE008	Dismantle and assemble multi-cylinder	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: AUR20720

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICAL) [HEAVY]

Program Description:
The Certificate II in Automotive Vocational Preparation (Heavy) trains students with knowledge and skills to gain competency in carrying out service and repair procedures. Through this qualification, students will develop the competencies required to repair and service diesel engines and associated components. After completion of this course and sufficient industry experience, students may seek trade recognition.

Pathways / Career Opportunities:
This certificate will provide pathways to:

- Apprenticeships/Traineeships in the Automotive Industry
- TAFE courses in the Automotive Industry
- Auto- Mechanical / Body Fitting / Electrical /Diesel

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

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COURSE CODE	AUR20720
CERTIFICATE NAME	Certificate II in Automotive Vocational Preparation (Mechanical) [Heavy]
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3784
RTO NAME	Educational Living
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 160 hrs (4 weeks) of structured workplace learning over the duration of the VCE VET program. (10 days per year is recommended)
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Thursday 8:30am – 12:00pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURASA102	Follow safe working practices in automotive workplace (Core)	20	N
AURTTK102	Use and maintain workplace tools & equipment (Core)	20	N
AURAFA103	Communicate effectively in an automotive workplace (Core)	20	N
AURLTA101	Identify automotive mechanical systems and components (Core)	25	N
AURTTJ003	Remove and replace wheel and tyre assemblies	10	N
AURETR103	Identify automotive electrical systems and components (Core)	25	N
AURAFA104	Resolve routine problems in an automotive workplace (Core)	20	N
AURAEA002	Follow environmental and sustainability best practice in automotive workplace (Core)	25	N
AUMAFA001	Apply for job and undertake job interviews	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AURETK001	Identify, select and use low voltage electrical test equipment (Elective)	10	N
AURETR115	Inspect, test and service batteries (Elective)	10	N
AURETR146	Remove and refit vehicle batteries (Elective)	15	N
AURETR147	Recharge vehicle batteries (Elective)	15	N
AURTTA003	Use and maintain basic mechanical measuring devices (Elective)	15	N
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines (Elective)	40	N
AURAFA009	Carry out research into the automotive industry (Elective)	40	N
AURTTA127	Carry out basic vehicle servicing operations (Elective)	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

EDUCATIONAL LIVING

COURSE CODE: 22614VIC

CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (BRICKLAYING) (PARTIAL COMPLETION)

Program Description:
This course will equip you with comprehensive skills and knowledge to enter the bricklaying or building trades. The course is designed to enhance your bricklaying and/or associated building trades prospects and gives you an introduction to the industry specific trade skills such as hand and power tools and also the requirements of occupational health and safety procedures within the industry.

Pathways / Career Opportunities:
The immediate pathway and career opportunity is into a full-time apprenticeship in bricklaying.
Other career paths within the construction industry include building site maintenance, foremanship, building administration, estimation, building inspection, drafting (architectural) and electronic. Tertiary pathways/degrees qualifications include building, building engineering, building surveying, architecture, civil/electrical/electronics, interior design and mechanical engineering.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	22614VIC
CERTIFICATE NAME	Certificate II in Building and Construction Pre-Apprenticeship (Bricklaying) (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113 [Victoria University]
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1 – 2027 (PARTIAL COMPLETION)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
CPCCOM1015	Carry out measurements and calculations	20	N
CPCCOM1014	Conduct workplace communication	20	N
VU23315	Identify and handle bricklaying tools and equipment	76	N
VU23316	Apply basic bricklaying techniques	126	N

YEAR 2 - 2027 (TEACH OUT OF FULL COMPLETION)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCCM2006	Apply basic levelling procedures	8	N
VU23313	Interpret and apply basic plans and drawings	25	N
VU23312	Prepare for work in the building and construction industry	18	N
VU23314	Erect and safely use working platforms	24	N
VU23317	Apply brick veneer construction techniques	80	N
VU23318	Apply Cavity brick construction techniques	80	N
VU23319	Apply masonry blockwork techniques	50	N
HLTAID010	Provide basic emergency life support*	12	N

***All returning second year students this year have completed First Aid last year (2025)**
First Aid is now delivered in the second year of the program starting in 2027

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22614VIC

CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY)

Program Description:
This course will equip you with comprehensive skills and knowledge to enter the carpentry or building trades. The course is designed to enhance your carpentry and/or associated building trades prospects and gives you an introduction to the industry specific trade skills such as carpentry hand and power tools, setting out, levelling, subfloor, wall and roof framing. As well as requirements of occupational health and safety procedures within the industry.

Pathways / Career Opportunities:
The immediate pathway and career opportunity is into a full-time apprenticeship in carpentry. Other career paths within the construction industry include, Joinery, shop fitting, formwork carpentry, registered builder, building site maintenance, foremanship, building administration, estimation, building inspection, Tertiary pathways/degrees qualifications include building, building engineering, building surveying, architecture, civil/electrical/electronics, interior design and mechanical engineering.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Special Requirements:
Mobile phones must be switched off during class. Any VET student found using a mobile phone will be directed back to school and their parents notified.

Students MUST have the following clothing and equipment at all times when attending classes in this Department. The use of personal protective clothing and equipment (PPE) is a mandatory requirement when performing carpentry and construction work as stipulated by the OHS Act 2004. Students will be unable to participate in practical work if they are not dressed in the appropriate PPE.

These items are to be supplied by student at the start of the year. It is expected students will Build up their own tool kit over the Carpentry program. ● Safety Boots ● Earmuffs ● Hi Vis. Shirt ● Safety Glasses ● Carpenters Pencil ● Ballpoint pen ● Overalls or workpants or work shorts with rule pocket ● 1 metre folding ruler ● Chisels: 1 x19 mm & 1 x 32 mm ● 8m tape measure.

IF YOU ARE HAVING DIFFICULTIES OBTAINING THE CORRECT CLOTHING AND EQUIPMENT, PLEASE SPEAK TO YOUR TEACHER.

COURSE CODE	22614VIC
CERTIFICATE NAME	Certificate II in Building & Construction (Carpentry)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01387
RTO CODE	4687
RTO NAME	Box Hill Institute
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Building & Construction
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 9:30am - 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE PAISLEY CAMPUS Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 9:30am – 4:30pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE PAISLEY CAMPUS Trade Training Centre

NOTE: It is a requirement that students wanting the full pre-apprenticeship 22614VIC Certificate II in Building and Construction (Carpentry) must attend 4 weeks of full day classes commencing in November after completion of Year 2. To be eligible students must complete their second year of training at Bayside TTC and be competent in all the modules delivered during that year. Satisfactory completion of this two-year program and bridging course entitles the student to graduate with a Certificate and Statement of Attainment in the course. Partial completion of the 22614VIC entitles students to a statement of attainment only. Students enrolling in this course must undertake a pre-training review and Language, Literacy and Numeracy (LLN) evaluation before commencement of the program.

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCWHS1001	Work safely in the construction industry	6	N
CPCCWHS2001	Apply WHS requirements/policies/procedures	20	N
CPCCOM1015	Carry out measurements and calculations	20	N
VU23320	Identify/handle carpentry tools & equip	100	N
VU23328	Dismantle basic timber structures	20	N
VU23329	Construct basis formwork for concreting	40	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCCM2006	Apply basic levelling procedures	8	N
VU23313	Interpret/apply basic plans & drawings	25	N
VU23321	Perform basic setting out	24	N
VU23314	Erect and safely use working platforms	24	N
VU23323	Construct basic wall frames	48	N
VU23324	Construct a basic roof frame	40	N
VU23325	Install basic external cladding	24	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: BSB20120 / BSB30120

CERTIFICATE III IN BUSINESS & CERTIFICATE II IN WORKPLACE SKILLS [DUAL PROGRAM]

Program Description:
This course will allow students to complete Certificate II in Workplace Skills in Year 1 with a partial completion of Certificate III Business. In Year 2 students complete Certificate III in Business.

The Certificate II in Workplace Skills program prepares students for entry-level positions across a diverse range of business services settings and can help to open the door to a vast array of non-technical employment opportunities. It can also lead to further study in either technical or non-technical vocations and aims to develop the most common and transferable skills and knowledge required of almost any workplace.

The Certificate III in Business qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgement and relevant theoretical knowledge. Students will develop and build teamwork, interpersonal skills and organisational capabilities which can be used to further strengthen their employability skills post-secondary schooling. The importance of digital literacy in the workforce will be addressed, and students will gain a deeper understanding of its importance to their work lives.

Pathways / Career Opportunities:
Completion of the Certificate III in Business provides a pathway into training and employment in business and related industries. Potential occupations may include accounts clerk, accounts payable clerk, general clerk, junior personal assistant, office assistant, receptionist and word processer. Further study through higher education pathways could lead to employment opportunities in commerce, management or marketing.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	Year 1: BSB20120 / BSB30120 (Cert II / Cert III) Year 2: BSB30120 (Cert III)
CERTIFICATE NAME	**Year 1: DUAL** Certificate II in Workplace Skills (Full completion) Certificate III in Business (Partial completion) **Year 2:** Certificate III in Business
ENROLMENT TYPE	VE1
ASSESSING GROUP	School - 15624
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Click here to watch: VET Business
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 12:30pm – 4:00pm
HOST SCHOOL - LOCATION	HOMESTEAD SENIOR SECONDARY COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 12:30pm – 4:00pm
HOST SCHOOL - LOCATION	HOMESTEAD SENIOR SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1 – BSB20120 CERTIFICATE II IN WORKPLACE SKILLS (FULL COMPLETION IN YEAR 1)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBCMM211	Apply communication skills	40	N
BSBOPS201	Work effectively in business environments	30	N
BSBPEF201	Support personal wellbeing in the workplace	50	N
BSBPEF202	Plan and apply time management	20	N
BSBSUS211	Participate in sustainable work practices	20	N
BSBTEC202	Use digital technologies to communicate in a work environment	20	N
BSBTEC203	Research using the internet	30	N
BSBWHS211	Contribute to the health and safety of self and others	20	N

YEAR 1 - BSB30120 CERTIFICATE III IN BUSINESS (PARTIAL COMPLETION IN YEAR 1)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBCRT311	Apply critical thinking skills in a team environment	40	N
BSBTWK301	Use inclusive work practices	30	N
BSBWHS311	Assist with maintaining workplace safety	40	N

YEAR 2 - BSB30120 CERTIFICATE III IN BUSINESS (FULL COMPLETION IN YEAR 2)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBOPS304	Deliver and monitor a service to customers	35	Y
BSBINS302	Organise workplace information	30	Y
BSBPEF301	Organise personal work priorities	30	Y
BSBTEC301	Design and produce business documents	80	Y
BSBXCM301	Engage in workplace communication	40	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: RII20720

CERTIFICATE II IN CIVIL CONSTRUCTION

Program Description:
This course provides exposure to the type of work and skills that are required as a skilled operator working in civil construction.

Pathways / Career Opportunities:
Upon successful completion of this program you may receive credit towards the RII30920 Certificate III in Civil Construction and RII30820 Certificate III in Civil Construction Plant Operations. Successful completion of this program prepares you with a solid foundation of practical skills required to successfully gain an apprenticeship in the civil construction industry.

Equipment:
Personal protective clothing and equipment to be supplied by student: >Workpants >Hi-vis top (polo shirt/jumper) >Work boots - steel capped PPE >Earplugs >Face mask for dust protection >Safety glasses >Hard hat
Equipment and books to be supplied by student:
>Ballpoint pen and notebook >Bricklayers pencil/Pencils: 2H and HB >USB

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	RII20720
CERTIFICATE NAME	Certificate II in Civil Construction
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program. Placement may occur during the term holidays
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Wednesday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
RIIBEF201E	Plan and organise work	20	N
RIICCM201E	Carry out measurements and calculations	20	N
RIICCM202E	Identify, locate and protect underground services	30	N
RIICCM203E	Read and interpret plans and job specifications	40	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
RIICCM207E	Spread and compact materials manually	12	N
RIICOM201E	Communicate in the workplace	20	N
RIISAM203E	Use hand and power tools	80	N
RIIWHS201E	Work safely and follow WHS policies and procedures	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
RIISAM204E	Operate small plant and equipment	20	N
RIICCM208E	Carry out basic levelling	16	N
RIICCM209E	Carry out concrete work	40	N
RIISAM201E	Handle resources and infrastructure materials and safely dispose of nontoxic materials	16	N
RIIWHS202E	Enter and work in confined spaces	30	N
RIICCM206E	Support plant operations	8	N
RIICCM205F	Carry out manual excavation	8	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CHC22015 / CHC32015

CERTIFICATE III IN COMMUNITY SERVICES (PARTIAL COMPLETION)

Program Description:
VCE VET Community Services program offers students the opportunity to learn about the community services sector and explore specific contexts of work. They will develop skills in communication, information provision and processing, administration support, networking and group support.

Pathways / Career Opportunities:
Certificate II in Community Services can provide pathways into work or further study in community services, in areas such as childcare, aged care, home and community care, alcohol and other drugs work, disability work, social housing or mental health work. With additional training and experience, future employment opportunities may include a community health worker, counsellor, school support worker, case manager. Pathways are also available from this qualification into the Health Training Package in areas such as allied health assistance and nursing. Further study can also be undertaken in the higher education sector in areas such as social work and education.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	Year 1: CHC22015 (Cert II) Year 2: CHC32015 (Cert III)
CERTIFICATE NAME	Year 1: Certificate II in Community Services Year 2: Certificate III in Community Services (partial completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01387
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 120 hrs (3 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE

UNITS OF COMPETENCY

YEAR 1 - CHC22015 CERTIFICATE II IN COMMUNITY SERVICES

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBWOR202	Organise and complete daily work activities	20	N
HLTWHS001	Participate in workplace health and safety	20	N
HLTAID011	Provide first aid	18	N
CHCCOM001	Provide first point of contact	35	N
FSKLRG09	Use strategies to respond to routine workplace problems	15	N
CHCDIV001	Work with diverse people	40	N
BSBWOR201	Manage personal stress in the workplace	40	N
CHCCOM005	Communicate and work in health or community services	30	N
FSKOCM07	Interact effectively with others at work	10	N

YEAR 2 - CHC32015 PARTIAL COMPLETION OF CERT III

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCCCS016	Respond to client needs	60	Y
CHCCDE003	Work within a community development framework	65	Y
CHCCDE004	Implement participation and engagement strategies	85	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: AHC21024

CERTIFICATE II IN CONSERVATION AND ECOSYSTEM MANAGEMENT / HORTICULTURE "SUPPORTED PROGRAM"

Program Description:
Certificate II is regarded as an entry level course. Graduates will have skills and knowledge to become a valued and productive employee within the Amenity Horticulture Industry. Graduates assist with planting and maintaining lawns, shrubs and garden beds in public or private gardens and parks. Upon successful completion of the Certificate II in Horticulture students may choose to complete an apprenticeship or traineeship in Land Conservation and Management type roles.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

The attire required for students are:

- Closed (safety) non-leather footwear - possible
- Long sleeve – high visibility shirt (preferably not yellow, and bees and bugs get attracted to it), and helmets for side-by-side driving
- Long Tradies Pants
- Disposable Coveralls will be provided
- Gardening gloves and will provide disposable nitrile gloves when handlings other materials.
- Hat (summer months and when outside)
- Safety Googles (it will be provided)
- Thermals (during winter).

COURSE CODE	AHC21024
CERTIFICATE NAME	Certificate II in Conservation and Ecosystem Management/Horticulture
ENROLMENT TYPE	VE1
RTO CODE	21316
RTO NAME	ACAH
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2 (Combined Year 1 & 2)
DAY & TIME	Friday - **Full day delivery** 9:30am – 2:30pm
HOST SCHOOL - LOCATION	Werribee Park/25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4 (Combined Year 1 & 2)
DAY & TIME	Friday - **Full day delivery** 9:30am – 2:30pm
HOST SCHOOL - LOCATION	Werribee Park/25 Whites Rd, Werribee South

UNITS OF COMPETENCY

YEAR 1 [2027] AHC21024 ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	30	N

YEAR 2 [2025] AHC21024

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCWRK211	Participate in environmentally sustainable work practices	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	30	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CUA20120 / CUA30120

CERTIFICATE III IN DANCE (PARTIAL COMPLETION) – NOT RUNNING IN 2027

Program Description:
This 2-year course aims to provide students with the technical and performance skills to begin the process of establishing a career in the entertainment industry. Students will learn the necessary knowledge and skills to enable them to participate in a variety of dance routines. Units 1 and 2 of the program include developing basic levels of physical condition for dance performance and basic dance techniques, sourcing information on the history and theory of dance and applying it to an area of work. Units 3 and 4 offers scored assessment and incorporates units such as sourcing and applying entertainment industry knowledge, preparing for a dance performance, refining basic dance techniques and applying basic dance techniques for performances.

Pathways / Career Opportunities:
VCE VET Dance will prepare you to audition for work in the dance industry, as well as further (tertiary) training as a dancer, dance teacher or choreographer. This course will give you a taste of what the industry is like so you can work out if you want to pursue dance as a career. VET Dance is available as a VCE subject OR as part of the VCE-VM program.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	Year 1: CUA20120 Cert II Year 2: CUA30120 Cert III
CERTIFICATE NAME	Year 1: Certificate II in Dance Year 2: Cert III in Dance (Partial Completion)
ASSESSING GROUP	School
RTO CODE	41549
RTO NAME	COSAMP
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Dance
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	NOT RUNNING IN 2027
HOST SCHOOL - LOCATION	

UNITS OF COMPETENCY

YEAR 1 - CUA20120 CERTIFICATE II IN DANCE

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUADAN211	Develop basic dance techniques	20	N
CUAPRF211	Prepare for live performances	40	N
CUAWHS111	Follow safe dance practices	60	N
CUAWHS211	Develop a basic level of physical fitness for dance performance	40	N
BSBTWK201	Work effectively with others	40	N
CUADAN213	Perform basic jazz dance techniques	80	N
CUADAN220	Perform basic lyrical dance techniques	60	N

YEAR 2 - CUA30120 PARTIAL COMPLETION OF CERT III IN DANCE

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUADAN212	Incorporate artistic expression into basic dance performances	45	Y
CUAIND211	Develop and apply creative arts industry knowledge	20	Y
CUAPRF314	Develop audition techniques	35	Y
CUAPRF317	Develop performance techniques	35	Y
CUADAN315	Increase depth of jazz dance techniques	50	Y
CUADAN322	Increase depth of lyrical dance techniques	60	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COLLEGE OF SOUND
AND MUSIC PRODUCTION

COURSE CODE: CHC30125 / CHC30121

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE (PARTIAL COMPLETION)

Program Description:
The Certificate III in Early Childhood Education & Care program is so much more than just childcare. It provides students with the theoretical knowledge, practical skills and attributes required to become an early childhood educator. Units of Competency selected for VCE Units 1&2 introduce the legal and ethical obligations and frameworks that early learning centres must operate in, as well as a First Aid unit. Units of Competency selected for VCE Units 3&4 build skills to develop your knowledge for working with children, identify children at risk and improve your method of practice. At the end of this two-year VETDSS program students have the option of re-enrolling as adults to complete and achieve the qualification.

Pathways / Career Opportunities:
Completion of this VETDSS program provides students with the hours required to achieve the VET units for VCE VM.
Students may continue to work towards completing the Certificate III in Early Childhood Education and Care after they finish their secondary schooling. Wyndham CEC offers a program to enable this: contact the RTO's VET Coordinator for details.
Completion of the qualification enables students to work in registered early learning centres, family day care and outside school hours care programs.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Additional SWL Information
Structured Workplace Learning is a requirement of this program. Students are expected to complete a minimum of 40 hours per year in a registered early learning centre. For those students going on to compete the qualification, these hours will count towards the mandatory 160 hours of placement that are a requirement to obtain the qualification.

WCEC recommends that students complete placements during their school studies, however, if that is not practical placements should ideally take place in the Term 2 and Term 3 school holidays. This allows students to be assessed in a workplace environment prior to result deadlines in November.

COURSE CODE	Year 1: CHC30125 Year 2: CHC30121
CERTIFICATE NAME	Certificate III in Early Childhood Education and Care (Partial Completion)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	4179
RTO NAME	Wyndham Community & Education Centre
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Mandatory** 40 hours (per year) of work placement is required to fulfil the assessment requirements of this program. Your school may require their students to undertake additional hours of SWL in order to claim a unit credit for VCE. (Additional hours will also be required to complete the full qualification, post secondary school.)
VET CAREER VIDEO	Click here to watch: VET Early Childhood Education
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Thursday 8:30am – 12:00pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre

UNITS OF COMPETENCY

YEAR 1 - 2027 – STUDENTS BEGIN NEW COURSE CHC30125

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCECE034	Use an approved learning framework to guide practice	80	N
CHCECE055	Meet legal and ethical obligations in children's education and care	60	N
CHCECE056	Work effectively in children's education and care	65	N
HLTAID012	Provide First Aid in an education and care setting	22	N
HLTWHS001	Participate in workplace health and safety	20	N

YEAR 2 - 2027 - (CONTINUING STUDENTS COMPLETE CHC30121)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCECE030	Support inclusion and diversity	63	N
CHCECE037	Support children to connect with the natural environment	50	N
BSBSUS411	Implement and monitor environmentally sustainable work practices	40	N
CHCPRP003	Reflect on and improve own professional practice	120	N
CHCPRT001	Identify and respond to children and young people at risk	40	N

NOTE: Year 2 students may be upgraded to the new qualification CHC30125 in 2027, subject to VCAA approval.
CHCPRT001 Identify and respond to children and young people at risk* is replaced by *CHCPRT025 Identify and report children and young people at risk

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

Wyndham Community & Education Centre Inc.

COURSE CODE: 22682VIC

CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) – EMMANUEL COLLEGE (NOTRE DAME CAMPUS)

Emmanuel College strongly recommends all students have VCE General Mathematics level understanding before considering applying for this course.

Program Description:
The Certificate II in Electrotechnology (Pre-vocational) aims to provide students with the knowledge and skills to achieve units of competence that will enhance their employment prospects in the electrical industry. It also provides students with increased opportunities of gaining an electrical apprenticeship. The program also provides experiences in and knowledge of occupations at Electrotechnology trade level enabling students to make informed choices in the selection of career paths. Students will also gain their Electrical Refrigeration qualification.

Pathways / Career Opportunities:
This certificate will prepare students for entry level employment in the Electrical Industry and enhance their opportunity in gaining an electrical apprenticeship. Potential career opportunities include self-employed electrician, site/factory electrician, electrical inspector.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Holiday Training (may be subject to change)
Holiday Training may be expected for this course and will be confirmed at a later date

Program Requirements:
This course includes the delivery of First Aid & Construction Induction (White Card). If you already have completed these units previously it is a great benefit!

Students in electrical must wear safety boots and bring safety glasses to all classes.

COURSE CODE	22682VIC
CERTIFICATE NAME	Certificate II in Electrotechnology (Pre-vocational)
ASSESSING GROUP	RTO
RTO CODE	121314
RTO NAME	AIET
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	**Thursday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	**Wednesday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4.30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre

UNITS OF COMPETENCY

YEAR 1 - 22682VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTAID011	Provide first aid	18	N
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	20	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	N
UEECD0020	Fix and secure electrotechnology equipment	20	N
UEERL0001	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply	20	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
VU23480	Perform intermediate engineering computations	40	N
VU23736	Prepare for work in the electrotechnology industry	30	N

YEAR 2 - 22682VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23736	Prepare for work in the electrotechnology industry	30	N
VU23735	Install a sustainable extra low voltage energy power system	30	N
VU23737	Use test instruments in the electrotechnology industry	20	N
VU23738	Plan and complete a basic electrotechnology project	40	N
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	30	N
UEERA0035	Establish the basic operating conditions of air conditioning systems	20	N
UEECD0042	Solve Problems in ELV Single Path Circuits	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22682VIC

CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) – EMMANUEL COLLEGE (ST. PAUL'S CAMPUS)

Emmanuel College strongly recommends all students have VCE General Mathematics level understanding before considering applying for this course.

Program Description:
The Certificate II in Electrotechnology (Pre-vocational) aims to provide students with the knowledge and skills to achieve units of competence that will enhance their employment prospects in the electrical industry. It also provides students with increased opportunities of gaining an electrical apprenticeship. The program also provides experiences in and knowledge of occupations at Electrotechnology trade level enabling students to make informed choices in the selection of career paths. Students will also gain their Electrical Refrigeration qualification.

Pathways / Career Opportunities:
This certificate will prepare students for entry level employment in the Electrical Industry and enhance their opportunity in gaining an electrical apprenticeship. Potential career opportunities include self-employed electrician, site/factory electrician, electrical inspector.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Holiday Training (may be subject to change)
Holiday Training may be expected for this course and will be confirmed at a later date

Program Requirements:
This course includes the delivery of First Aid & Construction Induction (White Card). If you already have completed these units previously it is a great benefit!

Students in electrical must wear safety boots and bring safety glasses to all classes.

COURSE CODE	22682VIC
CERTIFICATE NAME	Certificate II in Electrotechnology (Pre-vocational)
ASSESSING GROUP	School – 01344
RTO CODE	121314
RTO NAME	AIET
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** A minimum of 10 days' work placement spread over two years is strongly recommended within this program. Work placement may occur during the term holidays
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	**Thursday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE St. Paul's Campus, Altona North
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	**Wednesday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4.30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE St. Paul's Campus, Altona North

UNITS OF COMPETENCY

YEAR 1 - 22682VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTAID011	Provide first aid	18	N
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	20	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	N
UEECD0020	Fix and secure electrotechnology equipment	20	N
UEERL0001	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply	20	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
VU23480	Perform intermediate engineering computations	40	N
VU23736	Prepare for work in the electrotechnology industry	30	N

YEAR 2 - 22682VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23736	Prepare for work in the electrotechnology industry	30	N
VU23735	Install a sustainable extra low voltage energy power system	30	N
VU23737	Use test instruments in the electrotechnology industry	20	N
VU23738	Plan and complete a basic electrotechnology project	40	N
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	30	N
UEERA0035	Establish the basic operating conditions of air conditioning systems	20	N
UEECD0042	Solve Problems in ELV Single Parth Circuits	40	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: 22682VIC

CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL) [VICTORIA UNIVERSITY]

Program Description:
This course with Victoria University can help you get your foot in the door. It will give you the industry skills and knowledge to gain access to a wide range of apprenticeships offered in the electrotechnology industry.
You'll develop technical skills and knowledge that will ensure you are ready for work in the electrical trade, including:

- basic electrical theory and workshop practices
- basic network cabling for extra low voltage (ELV) equipment and devices
- use of test instruments in the electrotechnology industry
- wiring and installation
- provision of basic sustainable energy solutions in domestic premises
- fabrication, assembling and dismantling utilities industry components
- working with electrotechnology equipment and use of test instruments
- workplace safety and first aid.

You will graduate with a nationally recognised qualification as well as credits for further training as an apprentice, or trainee in the electrotechnology industry in areas such as: electrical, renewable energy, air conditioning/refrigeration Instrumentation.

Pathways / Career Opportunities:
When you graduate, you could find employment in roles such as:

- apprentice electrician
- apprentice electrical fitter
- apprentice air conditioning and refrigeration mechanic
- renewable energy systems installer
- electrical engineering technician
- data and security installations.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Equipment: overalls or workpants with rule pocket, safety boots, PPE – earplugs, safety glasses, calculator / A4 ring binder / ballpoint pen and notebook.

COURSE CODE	22682VIC
CERTIFICATE NAME	Certificate II in Electrotechnology Studies (Pre-vocational)
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	Strongly recommended VCAA strongly recommends that students undertake a minimum of 80 hours of SWL over the duration of the VCE VET Certificate II in Electrotechnology Studies.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 8:30am – 3:00pm Friday - **Full day delivery** 8:30am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY WERRIBEE EAST CAMPUS (Gate 5)

UNITS OF COMPETENCY

YEAR 1 - 22682VIC - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	30	N
VU23736	Prepare for work in the electrotechnology industry	30	N
CPCWHS1001	Prepare to work safely in the construction industry	6	N
UEECD0019	Fabricate, assemble and dismantle utilities industry components	40	N
UEECD0020	Fix and secure electrotechnology equipment	20	N
VU23480	Perform intermediate engineering computations	40	N
UEECD0042	Solve problems in ELV single path circuits	40	N
VU23737	Use test instruments in the Electrotechnology industry*	20	N

YEAR 2 - 22682VIC - 2027 (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23737	Use test instruments in the Electrotechnology industry*	20	N
VU23739	Carry out basic network cabling for extra low voltage (ELV) equipment and devices	30	N
UEERA0035	Establish the basic operating conditions of air conditioning systems	20	N
VU23735	Install a sustainable extra low voltage energy power system	20	N
UEECD0052	Use routine equipment/plant/technologies in an energy sector environment	40	N
VU23740	Perform energy sector installations of extra low voltage (ELV) single path circuits	40	N
VU23738	Plan and complete a basic electrotechnology project	40	N
HLTAID011	Provide first aid**	18	N

*** VU23737 Use test instruments in the Electrotechnology industry is offered in both Year 1 and Year 2**
**** All returning second year students this year have completed First Aid last year (2025)**
First Aid is now delivered in the second year of the program starting in 2027

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

VICTORIA UNIVERSITY

COURSE CODE: 22589VIC

CERTIFICATE III IN EMERGING TECHNOLOGIES

Program Description:
This course will allow students to complete Certificate III in Emerging Technologies.

The Certificate III in Emerging Technologies program prepares students for entry-level positions in a range of industry, business and community contexts. It can also lead to further education and training or directly into employment and aims to develop transferable skills and knowledge in the use of emerging technologies.

The Certificate III in Emerging Technologies qualification reflects the varied and in demand roles required in the digital world and how to apply a broad range of competencies using some discretion, judgement and relevant theoretical knowledge. Students will develop enterprise skills and the technical knowledge needed to solve work-place challenges, the impact of evolving technology on jobs, and engage in product design, 3D printing and Smart Cities.
The importance of digital literacy in the workforce will be addressed, and students will gain a deeper understanding of its importance to their work lives.

Pathways / Career Opportunities:
Completion of the Certificate III in Emerging Technologies provides a pathway into training and employment in a range of industry, business and community contexts. Some potential occupations may include Multimedia Designer, Social Media Administrator, New Product Designer, Smart Cities Developer, Digital Technician. Further pathways to the Certificate IV in Information Technology and Certificate IV in Cyber Security, through to Diploma and Bachelor levels.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	22589VIC
CERTIFICATE NAME	Certificate III in Emerging Technologies
ENROLMENT TYPE	VE3
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday- **Full day delivery** 9:30am – 3:00pm
HOST SCHOOL - LOCATION	Wyndham Tech School, VU Werribee Campus, Building 14, Gate 2 via, 235 Hoppers Ln, Werribee
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday- **Full day delivery** 9:30am – 3:00pm
HOST SCHOOL - LOCATION	Wyndham Tech School, VU Werribee Campus, Building 14, Gate 2 via, 235 Hoppers Ln, Werribee

UNITS OF COMPETENCY

YEAR 1 - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23136	Develop enterprise skills for solving workplace challenges	30	N
VU23164	Explore and prepare for 3D printing in industry	20	N
VU23153	Explore evolving technology and impact on jobs	20	N
VU23145	Investigate wearable objects and app innovations	20	N
VU23146	Plan and design a wearable object or app component	30	N
VU23147	Develop Code for the design of wearable objects and apps	40	N
VU23148	Test and evaluate a wearable object or app	40	N

YEAR 2 - 2027 (RETURNING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23137	Apply enterprise skills in a team to develop solutions to workplace problems	20	N
CUADIG304	Create visual design components	30	N
ICTWEB305	Produce digital images for the web	40	N
CUADIG311	Prepare video assets	30	N
VU23152	Present information to support decision making using common business applications	30	N
BSBWHS211	Contribute to the health and safety of self and others	20	N
VU23151	Develop a career plan for technology and digital futures	20	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: 22632VIC

CERTIFICATE II IN ENGINEERING STUDIES

Program Description:
Certificate II in Engineering Studies provides students with the skills and knowledge to undertake an apprenticeship in the engineering trades. Units 1 and 2 cover areas in basic machine processing, fabrication techniques, using power tools and using computers for engineering related work activities. Depending on the electives chosen, Units 3 and 4 offers scored assessment and incorporates units such as producing basic engineering components and products, performing intermediate engineering computations and completing a basic engineering project.

Pathways / Career Opportunities:
Certificate II in Engineering Studies provides a pathway into an engineering apprenticeship or traineeship which can lead into a range of careers in the engineering and manufacturing industries, including roles in conception, design, manufacture, installation and repair of a wide range of products. As a qualified tradesperson, occupations may include boilermaker, welder, tool/die maker, hydraulics/avionics/mechanical technician, draftsperson, mechanical fitter. This qualification also provides a pathway for students considering paraprofessional careers in the engineering industry such as a Mechanical Engineer.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Program Requirements:

- Students must bring a laptop to class every week.
- Mobile phones must be switched off during class and stored in the student's bag.
- The use of AI to complete theory assessments is not permitted.

Uniform Requirements:

- Students must wear safety boots, a hi-viz top and long tradie pants to every class.
- Due to WHS requirements, hoodies, tracksuit pants and runners are not permitted and long hair must be tied up.
- Safety glasses and other PPE equipment will be provided by the host school for students to use during class.

COURSE CODE	22632VIC
CERTIFICATE NAME	Certificate II in Engineering Studies
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3784
RTO NAME	Educational Living
ATAR	Scored Assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Engineering Studies
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	LAVERTON P-12 COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Thursday **(Combined Year 1 & 2 - VCE students encouraged)** 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	LAVERTON P-12 COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23481	Apply occupational health and safety principles in an engineering environment	20	N
VU23475	Safely use hand tools and hand held power tools for general engineering applications	40	N
VU23477	Interpret and prepare basic two and three dimensional engineering drawings	30	N
VU23478	Perform basic machining processes	40	N
VU23479	Apply basic fabrication techniques	40	N
VU23476	Report on the sectors and employment in the manufacturing, engineering and related industries	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
MEMPE006	Undertake a basic engineering project	80	Y
VU23480	Perform intermediate engineering computations (F / M / T)	40	Y
VU23482	Produce basic engineering components and products using fabrication and machining operations (F / M)	60	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

EDUCATIONAL LIVING

COURSE CODE: HLT33115

CERTIFICATE III HEALTH SERVICES ASSISTANCE

Program Description:
This introductory course equips you with knowledge and skills to care for patients in a health care environment. Job roles may include patient care and patient transport, clinical cleaning and more under direct supervision. This healthcare-assistant course provides a strong foundation for support roles in health settings. You'll learn to work with patients under supervision of professional health staff.

You will learn

- Accurately interpret medical terminology
- Apply effective infection control practices
- Develop practical skills in patient care
- Develop communication skills to interact with individuals from varied backgrounds
- Workplace health and safety protocols to ensure a safe working environment
- First Aid, health and safety.

Pathways / Career Opportunities:
With this practical qualification, you'll be ready to work in support roles in hospitals, community services and other health care settings. You'll be ready to provide a range of assistance to professional staff for the care of patients or clients. You'll have the communication skills and technical and procedural knowledge to work in areas such as: health services patient support, food services, and patient transport. Example job titles include:

- orderly
- nursing assistant
- nursing support worker
- operating theatre technician
- patient service assistant (PSA)
- ward assistant
- patient support assistant
- wards person
- patient care assistant
- ward support.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

This course includes a work placement in a healthcare environment to help you further develop your skills and gain direct industry experience.

COURSE CODE	HLT33115
CERTIFICATE NAME	Certificate III Health Services Assistance
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	3113
RTO NAME	Victoria University
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**VCAA Requirements:** The VCAA has determined that Structured Workplace Learning (SWL) is an appropriate and valuable component of all VCE VET programs. The VCAA mandates SWL under the following situations: • where a period of work placement is mandated for the award of the qualification • where the assessment conditions from a UoC contain a statement regarding the requirement to demonstrate skills in a workplace. **VU Requirements:** Refer to VU **Health Services Assistance SWL Placement Guidelines** for SWL information.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday - **Full day delivery** 9:00am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY Werribee West Campus 235 Hoppers Lane, Werribee 3030
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday - **Full day delivery** 9:00am – 3:00pm
HOST SCHOOL - LOCATION	VICTORIA UNIVERSITY Werribee West Campus 235 Hoppers Lane, Werribee 3030

UNITS OF COMPETENCY

YEAR 1 - 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CHCCOM005	Communicate and work in health or community services	30	N
CHCCCS010	Maintain a high standard of service	30	N
BSBWOR301	Organise personal work priorities and development	30	N
HLTINF006	Apply basic principles and practices of infection prevention and control	35	N
HLTWHS001	Participate in workplace health and safety	20	N
CHCDIV001	Work with diverse people	40	N
CHCCCS020	Respond effectively to behaviours of concern	20	N
HLTAID011	Provide First Aid	18	N

YEAR 2 - 2027 - PROPOSED PROGRAM

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTAAP001	Recognise healthy body systems	70	N
BSBMED301	Interpret and apply medical terminology appropriately	60	N
HLTHSS003	Perform general cleaning tasks in a clinical setting	20	N
CHCCCS012	Prepare and maintain beds	15	N
HLTFSE001	Follow basic food safety practices	30	N
CHCCCS002	Assist with movement	25	N
CHCCCS026	Transport individuals		N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: AHC20422

CERTIFICATE II IN HORTICULTURE

Program Description:
Certificate II is regarded as an entry level course. Graduates will have skills and knowledge to become a valued and productive employee within the Amenity Horticulture Industry. Graduates assist with planting and maintaining lawns, shrubs and garden beds in public or private gardens and parks. Upon successful completion of the Certificate II in Horticulture students may choose to complete an apprenticeship or traineeship in Horticulture, Parks and Gardens or Landscape Construction.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

The attire required for students are:

- Closed (safety) non-leather footwear - possible
- Long sleeve – high visibility shirt (preferably not yellow, and bees and bugs get attracted to it), and helmets for side-by-side driving
- Long Tradies Pants
- Disposable Coveralls will be provided
- Gardening gloves and will provide disposable nitrile gloves when handlings other materials.
- Hat (summer months and when outside)
- Safety Googles (it will be provided)
- Thermals (during winter).

COURSE CODE	AHC20422
CERTIFICATE NAME	Certificate II in Horticulture
ENROLMENT TYPE	VE1
ASSESSING GROUP	RTO
RTO CODE	21316
RTO NAME	ACAH
ATAR	Not scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program.
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2 (Combined Year 1 & 2)
DAY & TIME	Wednesday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	Werribee Park/25 Whites Rd, Werribee South
YEAR 2	
VCE UNITS	UNITS 3 & 4 (Combined Year 1 & 2)
DAY & TIME	Wednesday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	Werribee Park/25 Whites Rd, Werribee South

UNITS OF COMPETENCY

YEAR 1 [2027] ALL STUDENTS IN YEAR 1 & 2 ARE STUDYING THE SAME YEAR 1 UNITS IN 2027

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCWHS202	Participate in WHS processes	20	N
AHCCHM201	Apply chemicals under supervision	30	N
AHCIRG221	Assist with pressurised irrigation operations	30	N
AHCMOM203	Operate basic machinery and equipment	30	N
RIISAM203E	Use hand and power tools	20	N
AHCPGD207	Plant trees and shrubs	30	N
AHCMOM216	Operate side by side utility vehicles	25	N

YEAR 2 [2025]

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
AHCPMG201	Treat weeds	30	N
AHCPMG202	Treat plant pests, diseases and disorders	30	N
AHCPCM204	Recognise plants	30	N
AHCSOL203	Assist with soil or growing media sampling and testing	30	N
AHCNSY207	Undertake propagation activities	30	N
AHCPGD209	Prune shrubs and small trees	30	N
AHCWRK212	Work effectively in the industry	25	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: SIT20322 & SIT20421

CERTIFICATE II IN HOSPITALITY & CERTIFICATE II IN COOKERY [DUAL PROGRAM]

Program Description:
This qualification provides the practical skills and knowledge to be competent in a range of activities and functions in hospitality venues where food is prepared and served, including restaurants, hotels, catering operations, clubs, pubs, cafes and coffee shops.

Year 1 (Units 1 and 2) includes modules in both Hospitality and Cookery. Students who meet the requirements will complete the Certificate II in Hospitality in the first year and receive a Statement of Attainment for units successfully completed from the Certificate II in Cookery.

Year 2 (Units 3 and 4) offers scored assessment and incorporate units from the Cookery stream only. Students who meet the requirements will complete the Certificate II in Cookery in the second year.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

Program Requirements

- Regular attendance is necessary to meet the practical observation and service period requirements for the successful completion of units.
- Students must bring a laptop to class every week.
- Mobile phones must be switched off during class and stored in the student's bag.
- The use of AI to complete theory assessments is not permitted.

Uniform Requirements

- Students are required to wear a plain white T-shirt, plain black pants and safety boots or leather school shoes to every class. Runners are not permitted due to WHS requirements.
- Long hair must be tied up.
- Chef jackets, aprons and hats/head scarves will be provided for students to wear during class. These items remain the property of the host school and must not be taken home by students.

COURSE CODE	SIT20322 Certificate II in Hospitality SIT20421 Certificate II in Cookery
CERTIFICATE NAME	**Year 1: DUAL** Certificate II in Hospitality (full completion) Certificate II in Cookery (partial completion) **Year 2:** Certificate II in Cookery
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01302
RTO CODE	90791
RTO NAME	Quality Service Skills (QSS)
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program. (40 hours each YEAR -back of house - *Fast food retail outlets are not acceptable)*
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Wednesday 8:30am – 12:30pm
HOST SCHOOL - LOCATION	LAVERTON P-12 COLLEGE Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 5:00pm
HOST SCHOOL - LOCATION	LAVERTON P-12 COLLEGE Trade Training Centre

UNITS OF COMPETENCY

YEAR 1 - SIT20322 CERTIFICATE II IN HOSPITALITY (FULL COMPLETION IN YEAR 1) 6 CORE 6 ELECTIVES

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBTWK201	Work effectively with others	40	N
SITHIND006	Source and use information on the hospitality industry	25	N
SITHIND007	Use Hospitality skills effectively	0	N
SITFAB0025	Prepare & Serve Espresso Coffee	30	N
THE FOLLOWING UNITS ARE DUPLICATE UOCs FROM THE COOKERY PROGRAM - DO NOT ADD TO VASS			
SITXCCS011	*Interact with customers*	*20*	*N*
SITXCOM007	*Show social and cultural sensitivity*	*20*	*N*
SITXFSA005	*Use hygienic practices for food safety*	*15*	*N*
SITXWHS005	*Participate in safe work practices*	*12*	*N*
SITHCCC024	*Prepare and present simple dishes*	*25*	*N*
SITHCCC025	*Prepare and Present Sandwiches*	*10*	*N*
SITHKOP009	*Clean kitchen premises and equipment*	*13*	*N*
SITXINV006	*Receive, store and maintain stock*	*20*	*N*

YEAR 1 - SIT20421 CERTIFICATE II IN COOKERY (PARTIAL COMPLETION IN YEAR 1) 7 CORE 6 ELECTIVES

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC023	Use Food Preparation equipment	25	N
SITHCCC027	Prepare dishes using basic method of Cookery	45	N
SITHKOP009	Clean kitchen premises and equipment*	13	N
SITXFSA005	Use hygienic practices for food safety	15	N
SITXINV006	Receive, store and maintain stock	20	N
SITXWHS005	Participate in safe work practices	12	N
SITHCCC024	Prepare and present simple dishes	25	N
SITHCCC025	Prepare and Present Sandwiches	10	N
SITXCCS011	Interact with customers	20	N
SITXCOM007	Show social and cultural sensitivity	20	N

YEAR 2 - SIT20421 CERTIFICATE II IN COOKERY (FULL COMPLETION IN YEAR 2)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
SITHCCC028	Prepare Appetisers and Salads	25	Y
SITHCCC029	Prepare stock, sauce and soups	35	Y
SITHCCC030	Prepare vegetable, fruit, egg and farinaceous dishes	50	Y
SITHCCC034	Work effectively in a commercial Kitchen	60	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: ICT30120

CERTIFICATE III IN INFORMATION AND COMMUNICATIONS TECHNOLOGY

Program Description:
This two-year course will equip students with comprehensive skills and knowledge to enter the information and communications technology (ICT) field. The course provides the introductory skills and knowledge with an emphasis on using digital software and understanding PC hardware and network maintenance. In the first year of the course, students learn how to make 2D animations, a website and learn basic programming skills. In the second year, students learn about networking hardware and software, system administration and how to give advice to clients. Upon successful completion of all units, students will obtain the full certificate. To obtain a VCE Unit 3&4 study score, students will have to complete all core units in both years of the course.

Pathways / Career Opportunities:
Areas of employment may include working in personal computer support or network systems administration. With additional training and experience future employment opportunities may include front end developer, hardware developer, systems analyst, website developer, animator, helpdesk officer.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	ICT30120
CERTIFICATE NAME	Certificate III in Information and Communications Technology
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01387
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBXTW301	Work in a team	40	N
BSBXCS303	Securely manage personally identifiable information and workplace information	40	N
BSBCRT301	Develop and extend critical and creative thinking skills	40	N
ICTPRG302	Apply introductory programming techniques	40	N
CUAANM301	Create 2D Digital Animation	35	N
ICTICT215	Operate digital media technology packages	40	N
ICTWEB304	Build simple web pages	40	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
ICTICT313	Identify IP, ethics and privacy policies in ICT environments	50	Y
ICTSAS305	Provide ICT advice to clients	40	Y
ICTSAS312	Provide basic system administration	20	Y
ICTSAS309	Maintain and repair ICT equipment and software	20	Y
ICTSAS310	Install, configure and secure a small office or home network	50	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COURSE CODE: CUA30920

CERTIFICATE III IN MUSIC (PERFORMANCE)

Program Description:
This 2 year course focuses on exploring genre, building stagecraft, writing original compositions and performing live. Units 1 and 2 of the program includes units such as creating a music demo, composing simple songs or musical pieces, implementing copyright arrangements, planning a career and working effectively in the music industry. Units 3 and 4 offer scored assessment and include units such as preparing for music performances, developing and performing improvisation, and performing music as part of a group. .

Pathways / Career Opportunities:
Completion of the Certificate III prepares students for work in the music industry in areas such as a working session musician, a songwriter, producer or band member. With additional training and experience, potential employment opportunities may include music arranger, composer, music director, music tutor and music therapist.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA30920
CERTIFICATE NAME	Certificate III in Music (Performance)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01404
RTO CODE	41549
RTO NAME	COSAMP
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Music
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm-4:30pm
HOST SCHOOL - LOCATION	Face to Face onsite WILLIAMSTOWN HIGH SCHOOL
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm-4:30pm
HOST SCHOOL - LOCATION	Face to Face onsite WILLIAMSTOWN HIGH SCHOOL

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUACMP311	Implement copyright arrangements	20	N
CUAIND313	Work effectively in the music industry	35	N
CUAIND314	Plan a career in the creative arts industry	35	N
CUAMCP311	Create simple musical compositions	35	N
CUAMPF213	Perform simple repertoire in ensembles	45	N
CUAMPF314	Make music demos	40	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUAMPF311	Develop technical skills for musical performances	20	Y
CUAMPF312	Prepare for musical performances	35	Y
CUAMPF315	Develop and perform musical improvisation	35	Y
CUAMPF412	Develop and apply stagecraft skills	70	Y
CUAMPF414	Perform music as part of a group **OR**	70	Y
CUAMPF416	Perform music as a soloist	70	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COLLEGE OF SOUND
AND MUSIC PRODUCTION

COURSE CODE: CUA30920

CERTIFICATE III IN MUSIC (SOUND PRODUCTION)

Program Description:
This 2 year course provides students with the practical skills and knowledge to record, mix and edit sound sources. Units 1 and 2 of the program include core units such as implementing copyright arrangements, performing basic sound editing and developing music industry knowledge. Students will be given the opportunity to specialise in areas such as event staging, support and recording. Units 3 and 4 offer scored assessment and include units such as recording and mixing a basic music demo, providing sound reinforcement and setting up and disassembling audio equipment.

Pathways / Career Opportunities:
Completion of the Certificate III prepares students for work in the music industry in areas such as soundtrack laying, digital editing and mixing, audio visual equipment operations and stage management and can be applied to workplaces such as stage productions, radio and medium to large recording studios. With additional training and experience, potential employment opportunities may include sound technician, tour crew member, studio engineer, theatre/television audio technician.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA30920
CERTIFICATE NAME	Certificate III in Music (Sound Production)
ASSESSING GROUP	School – 01404
RTO CODE	41549
RTO NAME	COSAMP
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Music
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 4:30pm
HOST SCHOOL - LOCATION	Face to Face onsite WILLIAMSTOWN HIGH SCHOOL
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30 pm – 4:30pm
HOST SCHOOL - LOCATION	Face to Face onsite WILLIAMSTOWN HIGH SCHOOL

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUACMP311	Implement copyright arrangements	20	N
CUAIND313	Work effectively in the music industry	35	N
CUAIND314	Plan a career in the creative arts industry	35	N
CUASOU211	Develop basic audio skills and knowledge	40	N
CUASOU212	Perform basic sound editing	30	N
CUASOU213	Assist with sound recordings	35	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUASOU306	Operate sound reinforcement systems	40	Y
CUASOU317	Record and mix a basic music demo	40	Y
CUASOU308	Install and disassemble audio equipment	40	Y
CUASOU321	Mix music in a studio environment	60	Y
CUASOU412	Manage audio input sources	30	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

COLLEGE OF SOUND
AND MUSIC PRODUCTION

COURSE CODE: 22701VIC

CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP)

Program Description:
This course will prepare graduates with the skills and knowledge for entry level into an apprenticeship (Certificate III) within the plumbing industry. The learner will be introduced to basic skills and knowledge that underpin the Certificate III in Plumbing. Taught skills include maintain safe workplace, use of industry tools, equipment and materials. This certificate can lead students towards an environmentally friendly professional pathway with students taught principles of sustainability as well as methods and strategies to identify employment opportunities in the plumbing industry.

Pathways / Career Opportunities:
On successful completion of the Certificate II in Plumbing (Pre-apprenticeship) you will have attained a prerequisite pathway into a Certificate III apprenticeship or registration level. After completion at the registration level, you can continue with further study and complete the Certificate IV or licensing level and progress into running your own business. This course is also an alternative pathway available to students into a plumbing retail environment.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

In regards to safety, all students MUST wear safety boots and bring safety glasses to all classes.

COURSE CODE	22701VIC
CERTIFICATE NAME	Certificate II in Plumbing (Pre-apprenticeship)
ENROLMENT TYPE	VE1
ASSESSING GROUP	School
RTO CODE	121314
RTO NAME	AIET
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	**Thursday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4:30pm **Friday** **AM:** 8:00am – 12:00pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	**Wednesday** **AM:** 8:00am – 12:00pm **PM:** 12:30pm – 4:30pm
HOST SCHOOL - LOCATION	EMMANUEL COLLEGE (NOTRE DAME CAMPUS) Trade Training Centre

UNITS OF COMPETENCY

YEAR 1 - 2027 - 22701VIC

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	20	N
CPCCWHS1001	Prepare to work safely in the construction industry	6	N
VU23978*	Apply basic sheet metal practices	50	N
VU23986*	Use basic plumbing hand tools	50	N
VU23987*	Use basic power tools	20	N
CPCPCM2039	Carry out interactive workplace communication	10	N
VU23984	Use and apply basic levelling equipment for plumbing	8	N
CPCCCM1015	Carry out measurements and calculations	20	N
CPCCCM2001	Read and interpret plans and specifications	32	N
VU23979	Cut and penetrate building materials & structures	30	N
VU23980	Fabricate simple plumbing pipe systems	30	N
VU23988	Use plumbing pipes, fittings and fixtures for basic plumbing installations	30	N

VASS Admin, please note: these units are delivered over 2 years but assessed in the 2nd year (2028).
*VU23978 Apply basic sheet metal practices
*VU23986 Use plumbing hand tools
*VU23987 Use basic power tools

YEAR 2 - 2027 - 22701VIC (CONTINUING STUDENTS)

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
VU23978*	Apply basic sheet metal practices	50	N
VU23986*	Use basic plumbing hand tools	50	N
VU23987*	Use basic power tools	20	N
VU23982	Perform basic oxy-acetylene welding and cutting	20	N
VU23985	Use basic electric welding equipment and techniques	20	N
HILTAID010	Provide basic emergency life support	12	N
BSBWRT311	Write simple documents	30	N
CUAACD313	Produce technical drawings	50	N
VU23983	Prepare to work in the plumbing industry	20	N
VU23981	Identify career pathways in the plumbing industry	30	N

VASS Admin, please note: these units are delivered over 2 years but assessed in the 2nd year (2027).
*VU23978 Apply basic sheet metal practices
*VU23986 Use plumbing hand tools
*VU23987 Use basic power tools

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: SHB20121

CERTIFICATE II IN RETAIL COSMETICS

Program Description:
Certificate II in Retail Cosmetics SHB20121 has been designed as a standard entry level qualification for the Beauty industry. The nationally accredited Certificate II in Retail Cosmetics gives you a strong foundation that combines your love of make-up and flair for customer experience.

This course engages in multiple parts of the beauty industry; practical components include units like: Make up design, lash and brow services, visual merchandising and many others that touch upon facials services and nail polish application. The students will be able to touch the day-to-day operations of working in a beauty salon or makeup counter, specialist makeup store (like Sephora), or Department store (like Myer or David Jones).

Likely functions within the Beauty industry for those who achieve this level of qualification include working within clearly defined contexts and under supervision. It involves communicating in the workplace, performing routine salon/store functions, demonstrating skin care products and designing and applying make-up in general and specialist situations.

Pathways / Career Opportunities:
Career pathway: Make-up artist, Beauty salon assistant and Retail cosmetics assistant.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	SHB20121 * For VASS enrolment use: **SHB30121**
CERTIFICATE NAME	Certificate II in Retail Cosmetics
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 14555
RTO CODE	121314
RTO NAME	AIET
ATAR	No scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 40 hrs (1 week) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 8:30am – 12:00pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:00pm – 4:30pm
HOST SCHOOL - LOCATION	POINT COOK SENIOR SECONDARY COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CORE			
SHBBCCS004	Demonstrate retail skin care products	25	N
SHBBCCS005	Advise on beauty products and services	30	N
SHBXIND003	Comply with organisational requirements within a personal services environment	45	N
SHBXIND005	Communicate as part of a salon team	30	N
SIRXIND003	Organise personal work requirements	30	N
ELECTIVES			
SHBBINF002	Maintain infection control standards	75	N
SHBBRES003	Research and apply beauty industry information	20	N
SIRXSLS001	Sell to the retail customer	20	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CORE			
SHBBMUP009	Design and apply make-up	45	N
SHBXCCS007	Conduct salon financial transactions	25	N
SHBXWHS003	Apply safe hygiene, health and work practices	40	N
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms	40	N
ELECTIVES			
SIRRINV001	Receive and handle retail stock	35	N
SIRRMER001	Produce visual merchandise displays	35	N
SHBXCCS009	Greet and prepare clients for salon services	10	N

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
Programs and units of competency are subject to change prior to commencement.

AIET
AUSTRALIAN INSTITUTE OF EDUCATION AND TRAINING

COURSE CODE: CUA31020

CERTIFICATE III IN SCREEN AND MEDIA

This is also known as the VCE subject Creative Digital Media (CDM)

Program Description:
Units 1 and 2 students learn the key skills to produce digital works and explore a range of Adobe CC software. They use;

- Photoshop to prepare images for the web and advertising.
- Illustrator to explore digital drawing techniques, and illustration.
- Animate to create animations based on a brief.
- Dreamweaver to update and maintain websites.

Units 3 and 4 offers a scored VCE assessment contributing to an ATAR, as well as a VET Certificate. It includes assessments that cover 2D animations, writing content for media, web design and digital graphic design. This is where the students get to work for real and fictional clients and put all their creative thinking and software skills to use.

VCE Exam
If taken as a VCE subject, you will sit an exam at the end of year 12. This exam is predominately practical and sat on a computer. It includes approximately 20 multiple choice questions, 13 short answer question. The practical component requires you to fix a broken website, create a simple animation and write or edit content for the website. Finally placing the content and the animation on the website.

Pathways / Career Opportunities:
The skills learnt during this program can be used in almost any career and are sort out by employers. Whether it be making your own business cards, creating and updating your employer's website, taking photos to advertise a business or making menus for your family's restaurant. With additional training and experience, potential employment opportunities may include: graphic designer, web designer, games designer, animator, Illustrator or digital artist.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	CUA31020
CERTIFICATE NAME	Certificate III in Screen and Media
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01387
RTO CODE	6653
RTO NAME	Access Skill Training (AST)
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended for VM students** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Click here to watch: VET Screen and Media
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBCRT311	Apply critical thinking skills in a team environment	40	N
CUAWHS312	Apply work health and safety practices	30	N
CUAIND311	Work effectively in creative arts industry	50	N
CUAACD201	Dev. drawing skills to communicate ideas	60	N
ICTWEB305	Produce digital images for the web	30	N
CUADIG211	Maintain interactive content	30	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
CUAANM301	Create 2D digital animations	35	Y
CUADES302	Explore/apply creative design 2D forms	60	Y
CUADIG312	Author interactive sequences	40	Y
CUADIG304	Create visual design components	30	Y
CUAWRT301	Write content for a range of media	40	Y

Commencement of program will be dependent on adequate student numbers for enrolment and funding.
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COURSE CODE: SIS30122

CERTIFICATE III IN SPORT, AQUATICS AND RECREATION

Program Description:
Certificate III in Sport and Recreation provides students with the skills and knowledge to work in the Sport and Recreation industry. In Units 1 and 2, students can choose from a range of electives to create a program of their choice, including teaching the fundamental skills of athletics, basketball, gymnastics or squash and implementing sports injury prevention. Units 3 and 4 offers scored assessment and includes core units such as conduct basic warm-up and cool-down programs, plan and conduct sport and recreation sessions and undertake a risk analysis of activities. Students also undertake electives drawn from the Aquatics, Fitness, Sport and Outdoor Recreation streams.

Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study. Further information can be found on the VTAC website: www.vtac.edu.au

Where a student elects not to receive a study score for VCE VET Sport and Recreation, no contribution to the ATAR will be available.

Pathways / Career Opportunities:
Completion of Certificate III in Sport and Recreation may lead to job outcomes including facilitating sport and recreation programs, maintaining grounds and facilities and working in the service industry in locations such as recreation and fitness centres, outdoor sporting grounds or aquatic centres. With additional training and experience, potential job outcomes may include coaching, teaching and sports administrating.

Contribution to VCE / VCE VM & VPC
These credits must be confirmed with the VET Coordinator at your school.

COURSE CODE	SIS30122
CERTIFICATE NAME	Certificate III in Sport, Aquatics and Recreation
ENROLMENT TYPE	VE1
ASSESSING GROUP	School – 01387
RTO CODE	40548
RTO NAME	IVET
ATAR	Scored assessment
STRUCTURED WORKPLACE LEARNING (SWL)	**Strongly recommended** The VCAA strongly recommends a minimum of 80 hrs (2 weeks) of structured workplace learning over the duration of the VCE VET program
VET CAREER VIDEO	Visit the Shape Your VCE website (VCAA)
LOCATION AND TIMES	
YEAR 1	
VCE UNITS	UNITS 1 & 2
DAY & TIME	Thursday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE
YEAR 2	
VCE UNITS	UNITS 3 & 4
DAY & TIME	Wednesday 1:30pm – 5:00pm
HOST SCHOOL - LOCATION	BAYSIDE P-12 COLLEGE

UNITS OF COMPETENCY

YEAR 1

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
HLTAID011	Provide First Aid	18	N
HLTWHS001	Participate in workplace health	20	N
SISXEMR003	Respond to emergency situations	18	N
SISXCCS004	Provide quality service	25	N
SISXFAC006	Maintain activity equipment	5	N
SISXIND011	Maintain sport/fitness/rec industry knowledge	50	N
SISOFLD002	Minimise environmental impact	15	N
SISSPAR009	Participate in conditioning for sport	30	N
SISSSOF002	Continuously improve officiating skills	20	N
SISXIND009	Respond to interpersonal conflict	20	N
SISOFLD001	Assist in conducting recreation sessions	30	N

YEAR 2

MODULE CODE	MODULE NAME	HOURS	Scored Assessment
BSBWHS308	Participate in WHS hazard identification	50	Y
SISSSCO001	Conduct sport coaching at FND level	50	Y
SISXPLD002	Deliver recreation sessions	60	Y
SISXPLD004	Facilitate groups	25	Y

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VET CAREER VIDEOS

Visit the Shape Your VCE website [www.vcaa.vic.edu.au/curriculum/vet/shape-your-vce/shape-your-vce] for more resources.

VET Applied Fashion Design and Technology **Point Cook Senior SC** https://www.youtube.com/watch?v=jR0ziFhOxzE 	**VET Building and Construction** **Bayside P-12 College** https://www.youtube.com/watch?v=SmEgZH1UigI 	**VET Business & Workplace Skills** **Homestead Senior Secondary College** https://www.youtube.com/watch?v=cOs7dRPJhMY 
VET Dance **Williamstown High School** https://www.youtube.com/watch?v=PS6Gua3voXQ 	**VET Early Childhood Education** **Emmanuel College** https://www.youtube.com/watch?v=9bDxnVXRGEU 	**VET Engineering** **Laverton P-12 College** https://www.youtube.com/watch?v=LSLAHntpNso&feature=youtu.be 
VET Music (Performance and Sound) **Williamstown High School** https://www.youtube.com/watch?v=c4X7UsnpiEE (video 1) https://youtu.be/p_lkNhYb_gM (video 2) 	**VET Screen and Media** **Bayside P-12 College** https://www.youtube.com/watch?v=Vy7kF-IPv4k 	**Shape your VCE** **VCAA** www.vcaa.vic.edu.au/curriculum/vet/shape-your-vce/shape-your-vce 

VET PROGRAMS FLYERS

SCHOOL HOST	VET PROGRAM NAME	FLYER LINK
Bayside P-12 College		
	CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION [LIGHT]	View Flyer
	CERTIFICATE II IN BUILDING & CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY)	View Flyer
	CERTIFICATE III IN COMMUNITY SERVICES (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE III IN INFORMATION AND COMMUNICATIONS TECHNOLOGY	View Flyer
	CERTIFICATE III IN SCREEN AND MEDIA	View Flyer
	CERTIFICATE III IN SPORT, AQUATICS AND RECREATION	View Flyer
Emmanuel College (Notre Dame)		
	CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE II IN ELECTROTECHNOLOGY (PRE-VOCATIONAL)	View Flyer
	CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP)	View Flyer
Homestead Senior Secondary College		
	CERTIFICATE III IN BUSINESS & CERTIFICATE II IN WORKPLACE SKILLS [DUAL PROGRAM]	View Flyer
Laverton P-12 College		
	CERTIFICATE II IN ENGINEERING STUDIES	View Flyer
	CERTIFICATE II IN HOSPITALITY & CERTIFICATE II IN COOKERY [DUAL PROGRAM]	View Flyer
Point Cook Senior Secondary College		
	CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION (MECHANICS) [HEAVY]	View Flyer
	CERTIFICATE II IN APPAREL, FASHION TEXTILES	View Flyer
	CERTIFICATE II IN RETAIL COSMETICS	View Flyer
Williamstown High School		
	CERTIFICATE III IN DANCE (PARTIAL COMPLETION)	View Flyer
	CERTIFICATE III IN MUSIC (PERFORMANCE)	View Flyer
	CERTIFICATE III IN MUSIC (SOUND PRODUCTION)	View Flyer